

promotion to the President. Management policies are negotiated by a Management Committee with the Board of Trustees.

Mohegan is committed to the free pursuit and dissemination of knowledge. Both published policies and teaching practices assure faculty and students the freedom to teach and study in a given field and to question assumptions. The specific rights of faculty on academic freedom are delineated in the 1991-1992 contract as follows:

1. Each member of the professional staff is entitled to full freedom in research and in the publication of the results, subject to the adequate performance of his/her other professional duties; but research for pecuniary return should be based upon an understanding with the authorities of the institution.
2. Each member of the professional staff is entitled to freedom in the classroom in discussing his/her subject, but he/she should be careful not to introduce into his/her teaching controversial matter which has no relation to his/her subject.
3. The professional staff member is a citizen, a member of a learned profession, and an officer of an educational institution. When he/she speaks or writes as a citizen, he/she should be free from institutional censorship or

discipline but his/her special position in the community imposes special obligations. As a person of learning and an educational officer, he/she should remember that the public may judge his/her profession and his/her institution by his/her utterances. Hence he/she should at all times be accurate, should exercise appropriate restraint, should show respect for the opinions of others, and should make every effort to indicate that he/she is not an institutional spokesperson.

In addition, the College has an especially thoughtful and recent Policy on Racism and Acts of Intolerance that further defines constitutionally protected expression in a collegiate environment:

Students are entitled to an atmosphere conducive to learning and to impartial treatment in all aspects of the teacher-student relationship. The student should not be forced by the authority inherent in the instructional role to make particular personal choices as to political action or his or her own part in society. Evaluation of students and the award of credit must be based on academic performance professionally judged and not on matters irrelevant to that performance, whether personality, race, religion, degree of political activism, or personal beliefs. Students are free to take reasoned

exception to the data or views offered in any course of study, but they are responsible for learning the content of the course of study as defined by official college publications.

Community and technical college students are both citizens and members of the academic community. As citizens they enjoy the same freedom of speech, peaceful assembly, and right of petition that other citizens enjoy, and as members of the academic community they are subject to the obligations which accrue to them by virtue of this membership.

Students are guaranteed fairness and due process through a series of policies, including: Policy on Drugs and Alcohol, Policy on Persons with Disabilities, Policy on Racism and Acts of Intolerance, Policy on Sexual Harassment, Policy on Student Rights and Responsibilities, and Policy on Student Discipline.

The College recently reviewed the Policy on Academic Dishonesty and drafted new language which explicitly defines academic dishonesty and the standards for fairness, due process, and penalties for violations. In the Student Rights and Responsibilities Policy, the College publishes a clear statement on student privacy and the confidentiality of transcripts and other student records. All College procedures are in compliance with the Family Education Rights and Privacy Act of 1974 and attendant Federal regulations.

The open admissions policy is a fundamental characteristic of the College, non-discriminatory on the basis of age, race and previous educational preparations. Mohegan is also nondiscriminatory in its programs and services such as tutoring, financial aid, and child care.

Further, Mohegan's Mission Statement notes that "the College attempts to develop in students an appreciation for the past and a regard for ethical behavior that will better prepare them for practical life realities, while being receptive to change and accepting of social responsibility."

Mohegan Community College adheres to a policy of nondiscrimination and equal opportunity for all persons regardless of race, color, religion, sex, age, national origin, or physical or emotional disability. This Affirmative Action Policy from the Board of Trustees is applicable to all employment practices and procedures at Mohegan including recruitment searches, evaluation, and advancement.

The authority to grant degrees and certificates is bestowed by the Board of Trustees for Community-Technical Colleges (BOT) and the Board of Governors of Higher Education (BOG). Mohegan's activities are governed by numerous policies and procedures developed by the State of Connecticut, the BOT, and the BOG. The spirit by which Mohegan manages its administrative operations can best be evidenced by the institution's policies and procedures which insure equity for all staff/faculty members. The College regularly communicates changes in policies, procedures, and system

or state level decisions (e.g., budget related layoffs) to all members of the College community. Any person may submit a policy recommendation or amendment to a current policy to the key governance committee (PPAC) and the administration of the College for consideration. Additionally, PPAC's composition ensures College-wide representation in all planning and policy matters. Mohegan's policies and procedures dealing with ethical concerns are periodically reviewed by PPAC and the College's administrators. Recently changes and/or additions have been made in the policies on Racial Intolerance, Student Discipline (including classroom behavior and academic dishonest), and Persons with Disabilities.

APPRAISAL

The policies and procedures cited above promote a pervasive ethical culture within the institution. The College's leadership regularly reinforces the mission and values of the institution during the annual process of reviewing and updating the Institutional Plan and the ongoing Institutional Assessment process.

The College has made extensive provision for fairness and honesty. All of its relevant policies are well and frequently publicized and spring from a strong legal and ethical base. Of particular importance, they build in safeguards for faculty, staff and students with the assurance of rights and clear channels for resolution and appeal. For faculty and students, both informal and formal processes are provided.

Grievances brought by students have remained confidential and have been few in number. Most instances of student discipline have been resolved equitably at the lower levels between the student and the instructor or informally by the Dean of Student Services. In appealing grades (Review of Academic Standing), students have easy access to instructors and the Dean of Instruction. They utilize the prescribed appeal procedures. The number of grade appeals moving beyond the Dean's level to the President's level average only one or two per semester. Issues of academic dishonesty are handled by instructors, and occasionally involve the Dean of Instruction.

Every two years, the College is audited by a group of independent auditors. As part of the audit, opinions are rendered concerning compliance with the laws and regulations. In all material respects, Mohegan has been in compliance every year audited. No major audit exceptions were noted in the recent report which covers July 1987 through June 1989.

Mohegan has shown slow but steady growth in the number of minority students enrolled (Black and Hispanic), as well as rapid growth in the number of students with learning and other disabilities. Following the State's first Strategic Plan to Ensure Racial and Ethnic Diversity (1985-1990), Mohegan met the access and retention goals for minority students. Mohegan's second Five Year Plan (1991-1995), including new goals for access, retention, and graduation of minority students, has been approved by Connecticut's Department of Higher Education Office of Educational Opportunity.

In support of further cultural diversity and access and retention of students from under-represented minorities, the College's President recently appointed a college-wide Racial and Ethnic Diversity Task Force to focus on the implementation of specific strategies. The College's Affirmative Action Plan, which describes employment practices for protected groups at the College, has demonstrated our commitment in this area and has been accepted annually by the State's Commission on Human Rights and Opportunities. It is anticipated that these sound practices of nondiscrimination and affirmative action will continue and that Section 504 of the Rehabilitation Act of 1973, reinforced by the Disabilities Act of 1991, will continue to provide guidelines for the full integration and support of disabled individuals.

Finally, the College has made provision throughout its policies to insure free expression and pursuit of knowledge for all of its constituencies which are clearly stated, well publicized and followed consistently. Fostered by faculty preference, Mohegan's small class size and diverse student body, create an atmosphere of reasoned argument, challenge, and open debate. As community college faculty, Mohegan instructors are guided by current research in their specialized fields, information on instructional techniques, and community/agency expertise.

PROJECTION

The subcommittee believes that the present policies and procedures relevant to matters of integrity are contemporary,

equitable, and result in an institution which operates within a sound ethical culture. However, there are two broad areas for future consideration. The first is the need for college-wide dialogue, explicit explanation of expectations, and perhaps policy development on the sensitive topics of faculty/staff-student relationships and student organization advisor-student relationships. We may also want to explore the concept of an impartial "ombudsperson" for additional student recourse.

The second concern is the increasing discrepancy between our mission statement and the ability of the institution to deliver instruction and student services as resources diminish. Our mission emphasizes the community college's role in providing universal access to higher education. While still committed to universal access, Mohegan has been forced to take the following measures during the past two years.

- * Limit the schedule of classes offered and eliminate programs, thereby turning away an estimated 600 students during 1989-91.
- * Substantially raise tuition without a proportionate increase in financial aid.
- * Curtail classes and support services at off campus locations.
- * Reduce the number of part-time faculty hired while increasing the number of courses offered at the higher Extension Fund tuition rate.

The cumulative impact of these measures is significant and raises the serious ethical question of whether Mohegan can continue to fulfill its stated mission.

Faced by the difficulties of budget cuts, the College has demonstrated its integrity by deciding not to offer more courses to meet demand than could be properly supported or for which it could not guarantee academic quality.

APPENDIX A

- FORM I: Current Fund Revenues and Expenditures**
- FORM II: Changes in Fund Balances & Indebtedness**
- FORM III: Student Admissions Data**
- FORM IV: Student Enrollment Data**
- FORM V: Projected Financial, Tuition, and Enrollment Data**
- FORM VI: Faculty Profile**
- FORM VII: Student Headcount by Major**
- FORM VIII: Credit Hour Enrollments by Department**

CIHE DATA FORM I. CURRENT FUND REVENUES AND EXPENDITURES (000 OMITTED)

Please use attached definitions

FISCAL YEAR ENDS MONTH <u>6</u> DAY <u>30</u>	3 Years Prior (FY 1987-88)	2 Years Prior (FY 1988-89)	1 Year Prior (FY 1989-90)	Most Recently Completed FY (FY 1990-91)	Current Budget (FY 1991-92) APPROX.
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CURRENT FUND REVENUES RESTRICTED & UNRESTRICTED

1) Tuition & Fees	1,151,666	1,433,464	1,662,745	1,788,380	2,170,000
2) Government Appropriations	2,993,286	3,312,796	3,835,720	4,102,758	4,314,000
3) Government Grants & Contracts	68,335	623,023	451,338	471,252	724,000
4) Private Gifts, Grants & Contracts					
5) Endowment Income					
6) Auxiliary Enterprises	41,181	51,271			
7) Other	30,396	84,995	180,096	164,723	250,000
8) TOTAL REVENUES	4,284,864	5,505,549	6,129,899	6,527,113	7,458,000

CURRENT FUND EXPENDITURES RESTRICTED & UNRESTRICTED

9) Instruction	1,875,043	2,149,012	2,411,059	2,619,255	2,845,000
10) Research					
11) Public Service	11,490	18,099	19,461	17,008	13,000
12) Academic Support	677,228	834,092	937,831	830,573	890,000
13) Student Services	442,284	390,920	820,166	1,049,356	1,255,000
14) Institutional Support	1,038,790	1,332,147	1,006,128	1,032,839	1,277,000
15) Operation, Maintenance of Plant	201,448	239,926	246,191	328,143	392,000
16) Scholarships & Fellowships	355,755	440,193	555,379	617,411	699,000
17) Mandatory Transfers	55,716	68,893	64,708	58,261	60,000
18) Nonmandatory Transfers					
19) Auxiliary Enterprises					
20) Other					
21) TOTAL EXPENDITURES	4,657,754	5,473,282	6,060,923	6,552,846	7,431,000
22) REVENUE LESS EXPENDITURES	(372,890)	32,267	68,976	(25,733)	27,000
23) REVENUE LESS EXPENDITURES NOT INCL. AUXILIARY ENTERPRISES	(414,071)	(19,004)	68,976	(25,733)	27,000
24) TUITION AND FEES CHARGE FOR FULL TIME UNDERGRADUATE STUDENT	708	790	880	934	1,130

CIHE DATA FORM II. CHANGES IN FUND BALANCES AND INDEBTEDNESS (000 OMITTED)

FISCAL YEAR ENDS
MONTH 6 DAY 30

3 Years Prior
(FY 1987-88)

2 Years Prior
(FY 1988-89)

1 Year Prior
(FY 1989-90)

Most Recently
Completed FY
(FY 1990-91)

Current
Budget
(FY 1991-92)
APPROX.

CURRENT-UNRESTRICTED

FUND BALANCE BEGINNING OF YEAR	127	233	580	959	1,256
NEW INCREASE/(DECREASE)	106	347	379	297	708
FUND BALANCE END OF YEAR	233	580	959	1,256	1,964

CURRENT-RESTRICTED

FUND BALANCE BEGINNING OF YEAR	N/A	N/A	N/A	N/A	N/A
NET INCREASE/(DECREASE)					
FUND BALANCE END OF YEAR					

LOAN FUNDS

FUND BALANCE BEGINNING OF YEAR	95	66	40	47	57
NET INCREASE/(DECREASE)	(29)	(26)	7	10	5
FUND BALANCE END OF YEAR	66	40	47	57	62

ENDOWMENT & SIMILAR FUNDS

FUND BALANCE BEGINNING OF YEAR	N/A	N/A	N/A	N/A	N/A
NET INCREASE/(DECREASE)					
FUND BALANCE END OF YEAR					

ANNUITY & LIFE INCOME FUNDS

FUND BALANCE BEGINNING OF YEAR	N/A	N/A	N/A	N/A	N/A
NET INCREASE/(DECREASE)					
FUND BALANCE END OF YEAR					

PLANT FUNDS

FUND BALANCE BEGINNING OF YEAR	7,809	8,258	8,590	9,232	9,388
NET INCREASE/(DECREASE)	449	332	642	156	300
FUND BALANCE END OF YEAR	8,258	8,590	9,232	9,388	9,688

INDEBTEDNESS OF PHYSICAL PLANT

BALANCE OWED ON PRINCIPAL AT BEGINNING OF YEAR	N/A	N/A	N/A	N/A	N/A
ADDITIONAL PRINCIPAL BORROWED DURING YEAR					
PAYMENTS MADE OF PRINCIPAL DURING YEAR					
BALANCE OWED ON PRINCIPAL AT END OF YEAR					
INTEREST PAYMENTS ON PHYSICAL PLANT INDEBTEDNESS					

CIHE DATA FORM III. STUDENT ADMISSIONS DATA (fall term) - Credit Seeking Students Only
Including Continuing Education

Fall Term (Year)	4 years ago (1987)	3 years ago (1988)	2 years ago (1989)	1 year ago (1990)	Current year (1991)
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Freshmen

Completed Applications	1400	1456	1603	1349	1438
Applications Accepted	1400	1456	1603	1349	1438
Applicants Enrolled	1136	1162	1240	1085	1035
Statistical Indicator of Aptitude of Enrollees used by Institution (describe below)	N/A	N/A	N/A	N/A	N/A

Transfers - Undergraduate

Completed Applications	N/A	N/A	N/A	N/A	N/A
Applications Accepted					
Applicants Enrolled					

Master's Degree

Completed Applications					
Applications Accepted					
Applicants Enrolled					

**First Professional Degree
All Programs**

Completed Applications					
Applications Accepted					
Applicants Enrolled					

Doctoral Degree

Completed Applications					
Applications Accepted					
Applicants Enrolled					

Description of statistical indicator of aptitude of freshmen enrollees (average combined SAT, average rank in high school graduating class, etc.)
N/A

CIHE DATA FORM IV. STUDENT ENROLLMENT DATA (fall term) Credit Seeking Students Only, Including Continuing Education

4 years ago (1987) 3 years ago (1988) 2 years ago (1989) 1 year ago (1990) Current year (1991)

UNDERGRADUATE

First Year	Full-Time Headcount	202	230	527	543	548
	Part-Time Headcount	1134	1158	1928	1805	1705
	Total Headcount	1336	1388	2455	2348	2253
	Total FTE	495	530	1080	1062	1050
Second Year	Full-Time Headcount	390	386	127	159	173
	Part-Time Headcount	945	1045	582	687	712
	Total Headcount	1335	1431	709	846	885
	Total FTE	678	722	321	385	410
Third Year	Full-Time Headcount					
	Part-Time Headcount					
	Total Headcount					
	Total FTE					
Fourth Year	Full-Time Headcount					
	Part-Time Headcount					
	Total Headcount					
	Total FTE					
Unclassified	Full-Time Headcount					
	Part-Time Headcount					
	Total Headcount					
	Total FTE					
Total Headcount Undergraduate		2671	2819	3164	3194	3138
Total FTE Undergraduate		1173	1252	1401	1447	1460

Graduate

Full-Time Headcount					
Part-Time Headcount					
Total Headcount Graduate					
Total FTE Graduate					

Grand Total Headcount	2671	2819	3164	3194	3138
Grand Total FTE	1173	1252	1401	1447	1460

CIHE DATA FORM V. PROJECTED FINANCIAL, TUITION, and ENROLLMENT DATA
For Next Three Years

Fiscal Years

	FY 1993	FY 1994	FY 1995
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Projected Financial Data (000s omitted)

Total Current Fund Revenues	7,682,000	7,912,000	8,150,000
Total Current Fund Expenditures (including Mandatory Transfers for Principal and Interest)	7,654,000	7,884,000	8,120,000
Revenues less Expenditures	28,000	28,000	30,000
Other Transfers			
Change in Current Fund Balance	28,000	28,000	30,000

Year

	1993	1994	1995
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Projected Tuition and Fees Charge for full-Time Student	1276	1300	1340
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Projected Enrollment - Fall Term
 (Credit Seeking Students Only, including Continuing Education)

Year

	1993	1994	1995
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Undergraduate

Full-Time Headcount	775	790	807
Part-Time Headcount	2,537	2,587	2,639
Total Headcount	3,328	3,395	3,463
Total FTE	1,572	1,603	1,635

Graduate

Full-Time Headcount	N/A	N/A	N/A
Part-Time Headcount			
Total Headcount			
Total FTE			

CIHE DATA FORM VI. FACULTY PROFILE
PAGE 1

4 Years Ago (1987-88) FT / PT	3 Years Ago (1988-89) FT / PT	2 Years Ago (1989-90) FT / PT	1 Year Ago (1990-91) FT / PT	Current Year (1991-92) FT / PT
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NUMBER OF FACULTY

PROFESSOR	16 / 0	17 / 0	19 / 0	19 / 0	20 / 0
ASSOCIATE	8 / 0	6 / 0	5 / 0	6 / 0	6 / 0
ASSISTANT	8 / 0	9 / 0	11 / 0	13 / 0	12 / 0
INSTRUCTOR	7 / 0	8 / 0	9 / 0	7 / 0	5 / 0
OTHER	0 / 98	0 / 129	1 / 106	1 / 124	1 / 120
TOTAL	39 / 98	40 / 129	45 / 106	46 / 124	44 / 120

AGE (RANGE/MEAN) (FULL-TIME ONLY)

PROFESSOR	43 - 64/49	42 - 65/49	43 - 66/51	43 - 67/51	43 - 60/50
ASSOCIATE	40 - 53/46	41 - 54/49	41 - 55/45	38 - 56/45	36 - 57/44
ASSISTANT	32 - 58/43	33 - 59/41	32 - 60/43	32 - 61/43	33 - 62/45
INSTRUCTOR	29 - 45/39	30 - 46/40	31 - 58/43	31 - 59/46	32 - 60/45
OTHER				46/46	47/47

MALE/FEMALE

PROFESSOR	12 / 4	13 / 4	14 / 5	14 / 5	15 / 5
ASSOCIATE	3 / 5	3 / 3	3 / 2	4 / 2	4 / 2
ASSISTANT	5 / 3	4 / 5	3 / 8	3 / 10	2 / 10
INSTRUCTOR	1 / 6	1 / 7	2 / 7	2 / 5	1 / 4
OTHER	45 / 53	59 / 70	47 / 60	64 / 61	61 / 60
TOTAL	66 / 71	80 / 89	69 / 83	87 / 83	83 / 81

YEARS AT THIS INSTITUTION
(RANGE/MEDIAN) (FULL-TIME ONLY)

PROFESSOR	10 - 17/16	10 - 18/17	11 - 19/18	11 - 20/19	8 - 21/20
ASSOCIATE	5 - 17/10	9 - 18/11	4 - 19/10	4 - 20/8	4 - 19/6
ASSISTANT	0 - 15/2	0 - 16/1	0 - 17/2	1 - 18/3	2 - 19/4
INSTRUCTOR	0 - 2/1	0 - 3/2	0 - 3/2	0 - 3/1	1 - 3/2
OTHER				3/3	4/4

CIHE DATA FORM VI. FACULTY PROFILE
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	4 Years Ago (1987-88) FT / PT	3 Years Ago (1988-89) FT / PT	2 Years Ago (1989-90) FT / PT	1 Year Ago (1990-91) FT / PT	Current Year (1991-92) FT / PT
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HIGHEST DEGREE EARNED
DOCTORATE

PROFESSOR	5 / 0	5 / 0	5 / 0	5 / 0	5 / 0
ASSOCIATE				1 / 0	1 / 0
ASSISTANT	1 / 0	2 / 0	2 / 0	2 / 0	2 / 0
INSTRUCTOR			1 / 0	1 / 0	
OTHER	0 / 11	0 / 15	0 / 12	0 / 14	0 / 14
TOTAL	6 / 11	7 / 15	8 / 12	9 / 14	8 / 14

MASTER'S

PROFESSOR	11 / 0	12 / 0	14 / 0	14 / 0	15 / 0
ASSOCIATE	8 / 0	6 / 0	5 / 0	5 / 0	5 / 0
ASSISTANT	7 / 0	7 / 0	9 / 0	11 / 0	10 / 0
INSTRUCTOR	7 / 0	8 / 0	8 / 0	5 / 0	4 / 0
OTHER	0 / 65	0 / 86	1 / 72	1 / 83	1 / 80
TOTAL	33 / 65	33 / 86	37 / 72	36 / 83	35 / 80

BACHELOR'S

PROFESSOR					
ASSOCIATE					
ASSISTANT					
INSTRUCTOR				1 / 0	1 / 0
OTHER	0 / 22	0 / 28	0 / 22	0 / 27	0 / 26
TOTAL	0 / 22	0 / 28	0 / 22	1 / 27	1 / 26

PROFESSIONAL LICENSE

PROFESSOR					
ASSOCIATE					
ASSISTANT					
INSTRUCTOR					
OTHER					
TOTAL					

CIHE DATA FORM VI. FACULTY PROFILE
PAGE 3

4 Years Ago (1987-88)	3 Years Ago (1988-89)	2 Years Ago (1989-90)	1 Year Ago (1990-91)	Current Year (1991-92)
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TEACHING LOAD:
 FALL TERM ONLY FOR EACH YEAR
 (RANGE/MEDIAN IN CREDIT HOURS)

PROFESSOR (FT)	9 - 15/12	9 - 15/12	9 - 15/12	9 - 15/12	9 - 15/12
ASSOCIATE (FT)	9 - 15/12	9 - 15/12	9 - 15/12	9 - 15/12	9 - 15/12
ASSISTANT (FT)	9 - 15/12	9 - 15/12	9 - 15/12	9 - 15/12	9 - 15/12
INSTRUCTOR (FT)	9 - 15/12	9 - 15/12	9 - 15/12	9 - 15/12	9 - 15/12
OTHER (PT)	3 - 6/3	3 - 6/3	3 - 6/3	3 - 6/3	3 - 6/3

BASE SALARY FOR ACADEMIC YEAR (RANGE/MEAN)

PROFESSOR	35 - 51/37	37 - 53/39	39 - 57/42	41 - 60/50	41 - 62/50
ASSOCIATE	30 - 38/33	33 - 42/35	34 - 44/36	36 - 47/41	36 - 47/41
ASSISTANT	27 - 33/28	29 - 36/30	30 - 39/32	31 - 41/35	31 - 41/35
INSTRUCTOR	25 - 30/25	27 - 33/27	27 - 36/27	29 - 38/30	29 - 38/30
OTHER					

FRINGE BENEFITS (RANGE/MEDIAN)

PROFESSOR					
ASSOCIATE	ALL FRINGE BENEFITS CHARGED AT PRESCRIBED STATE RATES FOR ALL EMPLOYEES - APPROXIMATELY 46%				
ASSISTANT					
INSTRUCTOR					
OTHER					

NUMBER OF FACULTY APPOINTED

PROFESSOR					
ASSOCIATE					
ASSISTANT	2	3	1		
INSTRUCTOR	3	1	3	2	
OTHER					
TOTAL	5	4	4	2	0

CIHE DATA FORM VI. FACULTY PROFILE
PAGE 4

4 Years Ago (1987-88) FT	3 Years Ago (1988-89) FT	2 Years Ago (1989-90) FT	1 Year Ago (1990-91) FT	Current Year (1991-92) FT
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NUMBER OF FACULTY
IN TENURED POSITIONS

PROFESSOR	16	17	19	19	20
ASSOCIATE	7	6	4	4	2
ASSISTANT	1	1	1	1	1
INSTRUCTOR					
OTHER					
TOTAL	24	24	24	24	23

NUMBER OF FACULTY DEPARTING

PROFESSOR					1
ASSOCIATE					1
ASSISTANT	1			1	1
INSTRUCTOR			1		
OTHER					
TOTAL	1		1	1	3

NUMBER OF FACULTY RETIRING

PROFESSOR	1			1	3
ASSOCIATE		1			1
ASSISTANT					
INSTRUCTOR					
OTHER					
TOTAL	1	1		1	4

CIHE DATA FORM VI. FACULTY PROFILE
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[illegible]NUMBER OF FACULTY BY DEPARTMENT
OR COMPARABLE ACADEMIC UNIT

NAME OF DEPARTMENT OR ACADEMIC UNIT FALL SEMESTER

[illegible]

CIHE DATA FORM VII. STUDENT HEADCOUNT BY UNDERGRADUATE MAJOR AND GRADUATE PROGRAM

Fall Term (Year)	4 years ago (1987)	3 years ago (1988)	2 years ago (1989)	1 year ago (1990)	Current year (1991)
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UNDERGRADUATE

CERTIFICATE					
Accounting	22	25	17	18	22
Advertising/PR	3	3	3	2	2
Business Administration	14	12	16	14	12
Childhood Studies	11	14	--	--	--
Clerk Typist	22	15	--	--	--
Criminal Justice	--	--	6	5	1
Data Processing	12	11	17	14	12
Developmental Disabilities Aide	6	3	5	6	9
Early Childhood Education	--	--	20	15	17
EMT/Paramedic	--	--	--	17	17
General Studies	20	17	19	18	8
Gerontology	2	1	--	--	--
Hospitality Industry Mgmt.	2	2	1	--	--
Industrial Supervision	2	--	1	2	3
Law Enforcement	8	8	2	--	--
Liberal Arts & Sciences	21	24	21	5	2
Library Technology	17	29	47	41	31
Marketing	3	1	3	2	1
MicroComputing	11	3	3	--	--
Publications	1	3	3	5	3
Public Administration	--	1	1	1	2
Retail Merchandising	3	4	6	7	3
Security & Loss Prevention	2	1	--	--	1
Social Service Aide	7	14	11	6	7
Theater Arts	4	3	4	2	2
Travel & Tourism	--	--	12	12	9
Word Processing	3	8	28	15	17
TOTAL	196	202	246	207	181

Fall Term (Year)	4 years ago (1987)	3 years ago (1988)	2 years ago (1989)	1 year ago (1990)	Current year (1991)
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UNDERGRADUATE

ASSOCIATE DEGREES					
Accounting Career	91	113	131	124	130
Accounting Transfer	56	47	49	53	55
Business Administration Career	187	203	211	215	176
B.A.-Public Administration Opt.	5	7	5	6	4
Business Adminis. Transfer	120	90	83	84	108
Childhood Studies Option	14	11	4	1	1
Criminal Justice	--	2	97	102	101
- Corrections Option	--	--	2	5	18
- Judicial Option	--	1	--	--	--
- Transfer Option	--	--	27	45	61
Drug & Alcohol Rehabilitation	25	36	32	37	22
Early Childhood Education	--	13	62	94	120
EMT/Paramedic	--	--	27	4	--
General Studies	991	441	375	274	342
Human Services	29	59	80	92	109
Industrial Mgmt/Supervision	6	12	12	12	5
Law Enforcement	94	97	14	2	1
Liberal Arts & Sciences	421	518	609	626	659
- Fine Arts	--	--	3	15	12
Marketing Career	25	22	27	28	20
Marketing Transfer	16	21	10	18	10
Nursing	274	323	384	414	511
Office Admin. Career/ Secretarial Science - Career	27	17	8	1	1
- Executive Secretary Option	22	31	47	36	25
- Word Processing Legal Opt.	16	20	22	19	26
- Word Proc. Business Opt.	42	40	28	33	29
- Word Proc. Medical Opt.	12	6	12	9	15
Office Admin. Career/ Secretarial Science - Transfer	2	3	3	3	--
Travel & Tourism	--	--	21	25	13
Undeclared	--	484	533	610	383
TOTAL	2,475	2,617	2,918	2,987	2,957

CIHE DATA FORM VIII. CREDIT HOURS GENERATED BY DEPARTMENT OR COMPARABLE ACADEMIC UNIT

Fall Term (Year)

4 years ago
(1986)

3 years ago
(1987)

2 years ago
(1988)

1 year ago
(1989)

Current year
(1990)

NAME OF DEPARTMENT
OR COMPARABLE UNIT

UNDERGRADUATE

[illegible]

APPENDIX B

FINANCIAL STATEMENTS

- A. End of Year Summaries - State Appropriations ('90, '91, '92)
- B. Tuition fund ('90, '91, '92)
- C. Auxiliary Services Fund ('89, '90, '91)
- D. Educational Extension Fund ('89, '90, '91)
- E. Current Funds Budget FY 92
- F. Current Funds Budget FY 93
- G. Most Recent financial Audit Cover Sheet*

* This 50 page audit report will be provided for review in the workroom.

REPORT NUMBER : ACRA70

STATE OF CONNECTICUT
OTC CENTRAL ACCOUNTING SYSTEM
AGENCY TRIAL BALANCE OF APPROPRIATIONS
AS OF 6/35/92

RUN DATE : 8/02/92
RUN TIME : 4:15.41
PAGE : 187

MAIL CODE 137

AGENCY NAME MOHEGAN COMMUNITY COLLEGE

AGCY	FY	FUND	SID	TOTAL EXPENDITURES	UNLIQUIDATED ENCUMBRANCES	UNENCUMBERED	UNALLOTTED	CURRENT APPROPRIATION
7711	92	0000	001	4,379,026.37	0.00	141.63	0.00	4,379,168.00
7711	92	0000	002	0.00	0.00	0.00	0.00	0.00
7711	92	0000	008	0.00	0.00	0.00	0.00	0.00
7711	92	0000	010	0.00	0.00	0.00	0.00	0.00
7711	92	0000	020	0.00	0.00	0.00	0.00	0.00
7711	92	0000	040	1,582,969.00	0.00	0.00	0.00	1,582,969.00
7711	92	0000	305	90,213.00	0.00	2.75	0.00	90,215.75
7711	92	0000	306	6,969.90	2,845.08	918.84	0.00	10,733.82
7711	92	0000	320	0.00	1,906.99	0.00	0.00	2,326.19
7711	92	0000	330	0.00	0.00	2,044.55	0.00	2,044.55
7711	92	0000	340	23,462.53	12,195.47	58,102.71	419.20	97,091.68
7711	92	0000	341	237.76	107.91	429.62	91.11	866.40
7711	92	0000	900	23,670.00	0.00	0.00	0.00	23,670.00
7711	92	0000	902	27,552.39	894.50	107,960.01	0.00	136,406.90
7711	92	0000	903	502,666.00	21,608.00	55,223.97	0.00	579,497.97
7711	92	0000	904	23,644.99	42.50	680.00	0.00	24,367.49
7711	92	0000	907	0.00	0.00	859.59	0.00	859.59
7711	92	0000	912	0.00	0.00	3,842.26	0.00	3,842.26
FUND TOTAL				6,660,411.94	39,600.45	230,205.93	3,841.28	6,934,059.60
7711	92	1164	999	1,193,985.96	166,345.37	107,894.07	0.00	1,468,225.40
7711	92	1872	010	0.00	0.00	0.00	0.00	0.00
7711	92	6140	999	747,507.38	49,640.47	162,419.81	0.00	959,567.66
7711	92	6170	999	192,596.65	8,939.51	341,978.70	0.00	543,514.86
TOTALS				8,794,501.93	264,525.80	842,498.51	3,841.28	9,905,367.52

REPORT NUMBER : ACR470
 RUN DATE : 8/01/91
 RUN TIME : 13 27 40
 PAGE : 190

STATE OF CONNECTICUT
 OTC CENTRAL ACCOUNTING SYSTEM
 AGENCY TRIAL BALANCE OF APPROPRIATIONS
 AS OF 6/35/91

MAIL CODE 137				MOHEGAN COMMUNITY COLLEGE				
AGENCY NAME								
AGCY	FY	FUND	SID	TOTAL EXPENDITURES	UNLIQUIDATED ENCUMBRANCES	UNENCUMBERED	UNALLOTED	CURRENT APPROPRIATION
7711	91	0000	001	4,101,069.36	0.00	148.64	0.00	4,101,218.00
7711	91	0000	002	1,540.00	0.00	0.00	0.00	1,540.00
7711	91	0000	008	0.00	5.14	0.00	0.00	5.14
7711	91	0000	010	0.00	0.00	0.00	0.00	0.00
7711	91	0000	305	143,319.25	1,637.00	2,075.75	0.00	147,012.00
7711	91	0000	306	18,428.87	1,755.64	4,621.93	0.00	24,806.44
7711	91	0000	320	462.93	1,906.99	0.00	127.95	2,437.87
7711	91	0000	330	0.00	0.00	2,044.55	0.00	2,044.55
7711	91	0000	340	58,019.76	415.00	57,060.07	0.00	115,494.83
7711	91	0000	341	241.20	155.67	54.00	0.00	450.87
7711	91	0000	402	0.00	0.00	0.00	0.00	0.00
7711	91	0000	900	0.00	0.00	0.00	0.00	0.00
7711	91	0000	902	30,106.39	0.00	107,891.90	0.00	137,998.29
7711	91	0000	903	317,457.13	0.00	67,561.97	0.00	385,019.10
7711	91	0000	904	23,220.01	0.00	225.49	0.00	23,445.50
7711	91	0000	907	0.00	0.00	859.59	0.00	859.59
7711	91	0000	912	0.00	0.00	3,842.26	0.00	3,842.26
FUND TOTAL				4,693,864.90	5,875.44	246,386.15	127.95	4,946,274.44
7711	91	1164	999	996,329.97	104,787.14	18,513.26	0.00	1,119,630.37
7711	91	1872	010	1,651.57	0.00	0.00	0.00	1,651.57
7711	91	6140	999	567,018.78	37,584.69	45,064.97	0.00	649,668.44
7711	91	6170	999	295,558.80	13,291.43	107,574.43	0.00	416,424.66
TOTALS				6,554,424.02	161,538.70	417,538.81	127.95	7,133,629.48

MAIL CODE 137

AGENCY NAME MOHEGAN COMMUNITY COLLEGE

AGCY	FY	FUND	SID	TOTAL EXPENDITURES	UNLIQUIDATED ENCUMBRANCES	UNENCUMBERED	UNALLOTTED	CURRENT APPROPRIATION
7711	90	0000	001	3,757,340.31	0.00	77.69	0.00	3,757,418.00
7711	90	0000	002	124,618.00	0.00	0.00	0.00	124,618.00
7711	90	0000	008	13,075.88	5.14	152.98	0.00	13,234.00
7711	90	0000	010	0.00	0.00	0.00	0.00	0.00
7711	90	0000	305	6,563.11	0.00	3.00	0.00	6,566.11
7711	90	0000	306	13,346.46	2,198.00	4,808.44	0.00	20,352.90
7711	90	0000	320	0.00	282.04	181.60	1,656.38	2,120.02
7711	90	0000	330	0.00	0.00	2,044.55	0.00	2,044.55
7711	90	0000	340	14,390.11	0.00	47,023.83	0.00	61,413.94
7711	90	0000	341	487.39	0.00	202.87	0.00	690.26
7711	90	0000	402	0.00	0.00	0.00	0.00	0.00
7711	90	0000	900	49,831.00	0.00	0.00	0.00	49,831.00
7711	90	0000	902	21,687.48	0.00	107,239.29	0.00	128,926.77
7711	90	0000	903	305,586.87	2,713.10	48,732.00	0.00	357,031.97
7711	90	0000	904	18,097.50	1,033.00	142.50	0.00	19,273.00
7711	90	0000	907	0.00	0.00	859.59	0.00	859.59
7711	90	0000	912	0.00	0.00	3,842.26	0.00	3,842.26
FUND TOTAL				4,325,024.11	6,231.28	215,310.60	1,656.38	4,548,222.37
7711	90	1164	999	836,183.26	67,117.85	142,941.52	0.00	1,046,242.63
7711	90	1872	010	12,404.25	418.90	1,232.67	0.00	14,055.82
7711	90	6140	999	462,502.36	24,561.26	39,536.18	0.00	526,599.80
7711	90	6170	999	492,904.55	9,888.96	17,153.70	0.00	519,947.21
TOTALS				6,129,018.53	108,218.25	416,174.67	1,656.38	6,655,067.83

MOHEGAN COMMUNITY/TECHNICAL COLLEGE
TUITION FUND
BALANCE SHEET

As of June 30, 1992

ASSETS

Cash	\$ 1,247,282
Petty Cash	1,000
Accounts Receivable	101,534
Prepaid Expenses	
Due from Other Funds	
Other Assets (list):	
Total Assets	\$ 1,349,816

LIABILITIES

Accounts Payable	\$ 166,345
Due to Other Funds	
Tuition Fees Collected in Advance	
Salaries Payable	
Other Liabilities (list):	
Total Liabilities	\$ 166,345

FUND BALANCE

1,183,471

TOTAL LIABILITIES AND FUND BALANCE

\$ 1,349,816

MOHEGAN COMMUNITY/TECHNICAL COLLEGE

TUITION FUND Statement of Receipts and Disbursements Worksheet For Fiscal Year Ended June 30, 1992

Cash Balance, Start of Period incl. Petty Cash

\$ 843,993

Receipts

Tuition Fees - Resident (3801)	\$ <u>1,573,870</u>
Tuition Fees - Non-Resident (3804)	<u>13,899</u>
Tuition Fees Collected in Advance	<u>13,342</u>
Miscellaneous Reimbursements	<u> </u>
Transfer from Other Funds	<u> </u>
Miscellaneous Receipts (Attach Schedule)	<u> </u>
Bad Checks & Adjustments	<u>(2,836)</u>

Total Cash Receipts

\$ 1,598,275

Total Cash Available During Period

\$ 2,442,268

MJ/MN Disbursements

Personal Services:

1 Salaries \$ 92,405

\$ 92,405

Other Expense:

2 Contractual Services	<u>499,585</u>
3 Commodities	<u>206,227</u>
4 Refunds	<u>54,177</u>
5 Sundry (less 5-32)	<u>70,943</u>
5-32 Fringe Benefits	<u>1,234</u>
Fixed Charges (601,603,607)	<u>189,740</u>

Total Other Expense

\$ 1,021,906

Capital Charges, Outlays and Additions:

8 Land	<u> </u>
9 Equipment	<u>79,675</u>
10 Buildings	<u> </u>

Total Capital Disbursements

\$ 79,675

Total Disbursements

\$ 1,193,986

Cash Balance at End of Period

\$ 1,248,282

Excess (deficit) of Receipts over Disbursement

\$ 404,289

Mohegan Community/Technical College
TUITION FUND
Statement of Revenues and Expenditures
For the Fiscal Year Ended June 30, 1992

Revenue

Credit Tuition
Miscellaneous Receipts
Interest on Cash Balances

Total Revenue

\$ 1,640,664
6,831
12,338
\$ 1,659,833

Expenditures

Personal Services
Salaries

	<u>Instruction</u>	<u>Community Services</u>	<u>Academic Support</u>	<u>(4.1) Library</u>	<u>Student Services</u>	<u>Institutional Support</u>	<u>Physical Plant (6.5)</u>	<u>Total</u>
Personal Services	\$ 19,720	\$ 1,955	\$ 9,457	\$ 4,946	\$ 4,947	\$ 51,098	\$ 282	\$ 92,405

Other Expenses

Contractual Services
Commodities
Refunds
Sundry Charges (Less 5-32)
Fringe Benefits
Total Other Expenses

Contractual Services	22,878		4,396	26,210	7,431	394,689	94,505	550,109
Commodities	33,623		13,443	14,059	32,630	57,139	66,386	217,280
Refunds								
Sundry Charges (Less 5-32)	444			56		464	490	1,454
Fringe Benefits			14,446					14,446
Total Other Expenses	\$ 56,945	\$	\$ 32,285	\$ 40,325	\$ 40,061	\$ 452,292	\$ 161,381	\$ 783,289

Equipment
General
Library
Educational
Total Equipment

Equipment			751	1,864	2,086	7,383		12,084
Library								
Educational	3,575		1,927	61,786	303			67,591
Total Equipment	\$ 3,575	\$	\$ 2,678	\$ 63,650	\$ 2,389	\$ 7,383	\$	\$ 79,675

Fixed Charges

Refunds
Work Study
Scholarship Aid
Statutory Waivers
Total Fixed Charges

Refunds					54,178			54,178
Work Study					8,518			8,518
Scholarship Aid					182,458			182,458
Statutory Waivers					55,021			55,021
Total Fixed Charges	\$	\$	\$	\$	\$ 300,175	\$	\$	\$ 300,175

Total Expenditures

\$ 1,255,544

- (A) Excess (deficit) of Revenue over Expenditures
(B) Beginning Fund Balance 6/30/91
(C) Current Year Fund Balance Adjustments *

\$ 404,289
\$ 779,182
-0-
\$ 1,183,471

* Explanation:

MOHEGAN COMMUNITY/TECHNICAL COLLEGE
TUITION FUND
BALANCE SHEET

As of June 30, 1991

ASSETS

Cash	\$ 842,993
Petty Cash	1,000
Accounts Receivable	39,976
Prepaid Expenses	
Due from Other Funds	
Other Assets (list):	
Total Assets	\$ 883,969

LIABILITIES

Accounts Payable	\$ 104,787
Due to Other Funds	
Tuition Fees Collected in Advance	
Salaries Payable	
Other Liabilities (list):	
Total Liabilities	\$ 104,787

FUND BALANCE

TOTAL LIABILITIES AND FUND BALANCE

779,182

\$ 883,969

MOHEGAN COMMUNITY/TECHNICAL COLLEGE

TUITION FUND

Statement of Receipts and Disbursements Worksheet For Fiscal Year Ended June 30, 1991

Cash Balance, Start of Period incl. Petty Cash		\$ <u>652,843</u>
<u>Receipts</u>		
Tuition Fees - Resident (3801)	\$ <u>1,185,827</u>	
Tuition Fees - Non-Resident (3804)	<u>6,215</u>	
Tuition Fees Collected in Advance	<u>4,983</u>	
Miscellaneous Reimbursements		
Transfer from Other Funds		
Miscellaneous Receipts (Attach Schedule)	<u>(4,562)</u>	
Bad Checks & Adjustments		
Total Cash Receipts		\$ <u>1,192,463</u>
Total Cash Available During Period		\$ <u>1,193,463</u>
MJ/MN <u>Disbursements</u>		
Personal Services:		
1 Salaries	\$ <u>-0-</u>	
	\$ <u>-0-</u>	
Other Expense:		
2 Contractual Services	<u>512,808</u>	
3 Commodities	<u>175,108</u>	
4 Refunds	<u>57,907</u>	
5 Sundry (less 5-32)	<u>13,759</u>	
5-32 Fringe Benefits	<u>185</u>	
Fixed Charges (601,603,607)	<u>148,790</u>	
Total Other Expense	\$ <u>908,557</u>	
Capital Charges, Outlays and Additions:		
8 Land	<u>92,756</u>	
9 Equipment	<u>92,756</u>	
10 Buildings	<u>92,756</u>	
Total Capital Disbursements	\$ <u>92,756</u>	
Total Disbursements		\$ <u>1,001,313</u>
Cash Balance at End of Period		\$ <u>843,993</u>
<u>Excess (deficit) of Receipts over Disbursement</u>		\$ <u>191,150</u>

enue

\$ 1,229,711
421

Total Revenue

\$	191,150
\$	588,032
\$	-0-
\$	779,182

- Explanation:

CORRECTED REPORT PER
ELAINEJOHNSON 11/12/90

Mohegan

COMMUNITY/TECHNICAL COLLEGE
TUITION FUND
BALANCE SHEET

As of June 30, 1990

ASSETS

Cash

\$ 651,843

Petty Cash

1,000

Accounts Receivable

2,307

Prepaid Expenses

Due from Other Funds

Other Assets (list):

Total Assets

\$ 655,150

LIABILITIES

Accounts Payable

67,118

Due to Other Funds

Tuition Fees Collected in Advance

Other Liabilities (list):

Total Liabilities

\$ 67,118

FUND BALANCE

588,032

TOTAL LIABILITIES AND FUND BALANCE

\$ 655,150

Mohegan

COMMUNITY/TECHNICAL COLLEGE

TUITION FUND
Statement of Receipts and Disbursements Worksheet
For Fiscal Year Ended June 30, 1990

Cash Balance, Start of Period incl. Petty Cash		\$ 341,209
Receipts		
Tuition Fees - Resident (3801)	\$ 1,150,099	
Tuition Fees - Non-Resident (3804)	1,415	
Tuition Fees Collected in Advance		
Fees for Contract Courses	(2,326)	
Miscellaneous Reimbursements		
Transfer from Other Funds		
Miscellaneous Receipts (Attach schedule)		
Bad checks and Treasury Adjustments	(3,697)	
Total Cash Receipts		\$ 1,150,143
Total Cash Available During Period		\$ 1,151,143

MJ/MN	Disbursements		
	Personal Services:		
1	Salaries	\$ -0-	
			\$ -0-
	Other Expense:		
2	Contractual Services	\$ 374,013	
3	Commodities	145,491	
4	Refunds	45,098	
5	Sundry (less 5-32)	17,024	
5-32	Fringe Benefits	151	
	Fixed Charges (601,603,607)	95,268	
	Total Other Expense		\$ 677,045
	Capital Charges, Outlays and Additions:		
8	Land	\$	
9	Equipment	161,464	
10	Buildings		
	Total Capital Disbursements		\$ 161,464
	Total Disbursements		\$ 838,509
	Cash Balance at End of Period		\$ 652,843
	Excess (deficit) of Receipts Over Disbursement		\$ 311,634

MOHEGAN COMMUNITY/TECHNICAL COLLEGE

AUXILIARY SERVICES FUND BALANCE SHEET As of June 30, 1991

ASSETS

Cash	\$ 287,886
Petty Cash	-0-
Accounts Receivable	15,757
Merchandise Inventory (Enterprise)	934
Due from Other Funds	4,080
Other Assets - list	-0-
	-0-
	-0-
Total Assets	\$ 308,657

LIABILITIES AND FUND BALANCE

Liabilities:		
Accounts Payable	\$ 8,689	
Due to Other Funds	-0-	
College Fees Collected in Advance	24,586	
Salaries Payable	9,688	
Other Liabilities - list		
State Grants		
Private Grants		
Fringes Payable	3,555	
Total Liabilities		\$ 46,518
Fund Balance:		
Restricted		
Bookstore Operations	\$ 46,754	
Laboratory/Classroom Supplies		
Food Services Operation		
Athletic Programs		
Student/Cultural Activities		
Student Center		
Child Care	100,000	
Non-Lapsing Grants		
Accrued Compensation-Vacation & Sick	20,681	
Total Restricted	167,435	
Unrestricted	\$ 94,704	
Total Fund Balance		\$ 262,139
<u>TOTAL LIABILITIES AND FUND BALANCE</u>		\$ 308,657

MOHEGAN COMMUNITY/TECHNICAL COLLEGE

AUXILIARY SERVICES FUND Statement of Receipts and Disbursements For Fiscal Year Ended June 30, 1991

Cash Balance, Start of Period \$ 204,628

<u>Receipts</u>	\$	<u>216,874</u>
College Service Fee		<u>24,586</u>
College Service Fee Collected in Advance		<u>-0-</u>
Cash Sales - Enterprises		<u>-0-</u>
Transfer from Other Funds		<u>7,469</u>
Financial Aid Allowance		<u>-0-</u>
Transfer from Other Funds (Voc. Ed.)		<u>37,352</u>
Concession Commissions		<u>2,996</u>
Student Activity Fund - Transferred in from other Agencies		<u>1,275</u>
Student Activity Fund - Reimbursement for Refunds Advanced		<u>17,364</u>
Interest on Cash Balance		<u>25,948</u>
Miscellaneous Fees (formerly 3802)		<u>44,953</u>
Miscellaneous Receipts (Attach Schedule)		

Total Cash Receipts \$ 378,817

Total Cash Available during Period \$ 583,445

MJ/MN Disbursements

Personal Services:

1	Salaries	\$	<u>168,491</u>
	Total Personal Services	\$	<u>168,491</u>

Other Expense:

2	Contractual Services	<u>52,054</u>
3	Commodities	<u>2,214</u>
4	Refunds	<u>10,276</u>
5	Sundry (less 5-32)	<u>8,459</u>
5-32	Fringe Benefits	<u>54,065</u>
	Total Other Expense	\$ <u>127,068</u>

Charges, Outlays and Additions:

Equipment	<u>-0-</u>
-----------	------------

Total Capital Disbursements \$ -0-

Total Disbursements \$ 295,559

Cash Balance at End of Period \$ 287,886

Excess (deficit) of Receipts over Disbursements \$ 83,258

**MOHEGAN COMMUNITY COLLEGE
AUXILIARY SERVICES
STATEMENT OF REVENUES & EXPENDITURES
FOR FISCAL YEAR ENDED 6-30-91**

////////////////////

REVENUE	\$230,135
COLLEGE SERVICE FEE	\$0
CASH SALES - ENTERPRISES	\$7,469
FINANCIAL AID ALLOWANCE - 5%	\$40,947
CONCESSION COMMISSIONS	\$0
FEDERAL GRANTS	\$25,948
MISCELLANEOUS FEES	\$50,528
MISCELLANEOUS RECEIPTS	\$16,877
INTEREST ON CASH BALANCES	
TOTAL REVENUE	\$371,904

	COMMUNITY	ACADEMIC	(4.1)	STUDENT	INSTITUTIONAL	PHYSICAL	TOTAL
EXPENDITURES	INSTRUCTION	SERVICES	SUPPORT	LIBRARY	SERVICES	SUPPORT	PLANT
PERSONAL SERVICES:							
SALARIES	\$3,933	\$0	\$11,398	\$6,206	\$73,998	\$57,185	\$11,364
TOTAL:	\$3,933	\$0	\$11,398	\$6,206	\$73,998	\$57,185	\$11,364
OTHER EXPENSES:							
CONTRACTUAL	\$0	\$0	\$0	\$0	\$56,292	\$0	\$0
COMMODITIES	\$0	\$0	\$0	\$0	\$1,887	\$3,941	\$0
REFUNDS	\$0	\$0	\$0	\$0	\$10,110	\$0	\$0
SUNDRY	\$0	\$0	\$0	\$0	\$9,150	\$0	\$1,271
FRINGE BENEFITS	\$95	\$0	\$557	\$141	\$25,386	\$21,838	\$5,177
TOTAL:	\$95	\$0	\$557	\$141	\$102,825	\$25,779	\$6,448
EQUIPMENT:	\$0	\$0	\$0	\$0	\$0	\$0	\$0
TL EXPENDITURES:	\$4,028	\$0	\$11,955	\$6,347	\$176,823	\$82,964	\$17,812
EXCESS (DEFICIT) REVENUE OVER EXPENDITURES							\$71,975
BEGINNING FUND BALANCE 6/30/91							\$190,164
CURRENT YEAR FUND BALANCE ADJUSTMENTS							\$0
ENDING FUND BALANCE 6/30/91							\$262,139

Mohegan

COMMUNITY/TECHNICAL COLLEGE

AUXILIARY SERVICES FUND
BALANCE SHEET
As of June 30, 1990

ASSETS

Cash
Petty Cash
Accounts Receivable
Merchandise Inventory (Enterprise)
Due from Other Funds
Other Assets - list

\$ 204,694
0
13,764
2,958
0

Total Assets

\$ 221,416

LIABILITIES AND FUND BALANCE

Liabilities:

Accounts Payable
Due to Other Funds
College Fees Collected in Advance
Other Liabilities - list
State Grants
Private Grants
Salaries Payable

\$ 1,065
0
16,167

18,521

Total Liabilities

\$ 35,753

Fund Balance:

Restricted

Bookstore Operations
Laboratory/Classroom Supplies
Food Services Operation
Athletic Programs
Student/Cultural Activities
Student Center
Child Care
Non-Lapsing Grants
Total Restricted

\$ 10,663
10,000
10,000
50,000
60,663

Unrestricted

\$ 125,000

Total Fund Balance

\$ 185,663

TOTAL LIABILITIES AND FUND BALANCE

\$ 221,416

*Central office will accrue fourth quarter interest as a
system centrally.

AUXILIARY SERVICES FUND
Statement of Receipts and Disbursements
For Fiscal Year Ended June 30, 1990

Cash Balance, Start of Period \$ 196,735

<u>Receipts</u>	
College Service Fee	\$ 205,196
College Service Fee Collected in Advance	<u>16,167</u>
Cash Sales - Enterprises	<u>0</u>
Transfer from Other Funds	<u>141,393</u>
Financial Aid Allowance	<u>7,055</u>
Transfer from Other Funds (Voc.Ed.)	<u>0</u>
Concession Commissions	<u>43,677</u>
Student Activity Fund - Transferred in from other Agencies	<u>3,163</u>
Student Activity Fund - Reimbursement for Refunds Advanced	<u>425</u>
Interest on Cash Balance	<u>25,053</u>
Miscellaneous Fees (formerly 3802)	<u>24,014</u>
Miscellaneous Receipts (Attach Schedule)	<u>34,899</u>

Total Cash Receipts \$ 501,042

Total Cash Available during Period \$ 697,777

<u>MJ/MN</u>	<u>Disbursements</u>	
	Personal Services:	
1	Salaries	\$ <u>223,453</u>
	Total Personal Services	\$ <u>223,453</u>
	Other Expense:	
2	Contractual Services	<u>58,779</u>
3	Commodities	<u>8,229</u>
4	Refunds	<u>4,789</u>
5	Sundry (less 5-32)	<u>143,442</u>
5-32	Fringe Benefits	<u>54,391</u>
	Total Other Expense	\$ <u>269,630</u>
	Charges, Outlays and Additions:	
9	Equipment	<u>0</u>
	Total Capital Disbursements	\$ <u>0</u>
	Total Disbursements	\$ <u>493,083</u>
	Cash Balance at End of Period	\$ <u>204,694</u>
	<u>Excess (deficit) of Receipts over Disbursements</u>	\$ <u>7,959</u>

MOHEGAN COMMUNITY COLLEGE

AUXILIARY SERVICES

STATEMENT OF REVENUES AND EXPENDITURES FOR THE FISCAL YEAR ENDED JUNE 30, 1990

COLLEGE SERVICE FEE	\$221,363
CASH SALES-ENTERPRISES	\$0
FINANCIAL AID ALLOWANCE	\$7,055
CONCESSION COMMISSIONS	\$43,677
MISCELLANEOUS FEES	\$24,014
MISCELLANEOUS RECEIPTS	\$34,899
INTEREST ON CASH BAL.	\$25,053

\$356,051

COLLEGE SERVICE FEE	\$221,363
CASH SALES-ENTERPRISES	\$0
FINANCIAL AID ALLOWANCE	\$7,055
CONCESSION COMMISSIONS	\$43,677
MISCELLANEOUS FEES	\$24,014
MISCELLANEOUS RECEIPTS	\$34,899
INTEREST ON CASH BAL.	\$25,053

TOTAL REVENUE

DESCRIPTION	INSTRUCTION SERVICES	COMMUNITY SERVICES	ACADEMIC SUPPORT	(4.1) LIBRARY	STUDENT SERVICES	INSTITUTIONAL SUPPORT	PHYSICAL PLANT	TOTAL
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EXPENDITURES

PERSONNEL SERVICES

SALARIES	\$2,220		\$15,364	\$6,556	\$90,894	\$102,442	\$9,455	\$226,931
TOTAL	\$2,220	\$0	\$15,364	\$6,556	\$90,894	\$102,442	\$9,455	\$226,931

OTHER EXPENDITURES

CONTRACTUAL	\$0	\$0	\$5,830	\$0	\$39,317	\$2,325	\$495	\$47,967
COMMODITIES	\$1,021	\$0	\$1,409	\$0	\$7,825	\$636	\$0	\$10,891
REFUNDS	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
SUNDRY	\$0	\$0	\$0	\$0	\$243	\$735	\$603	\$1,581
FIXED	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
FRINGE	\$64	\$0	\$441	\$188	\$31,440	\$21,917	\$1,777	\$55,827

OTHER EXPENDITURE	\$1,085	\$0	\$7,680	\$188	\$78,825	\$25,613	\$2,875	\$116,266
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EQUIPMENT	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
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TL EXPENDITURES	\$3,305	\$0	\$23,044	\$6,744	\$169,719	\$128,055	\$12,330	\$343,197
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\$12,864
\$172,799
\$0
\$185,663

EXCESS (DEFICIT) OF REVENUE OVER EXPENDITURES

BEGINNING FUND BALANCE 6/30/89

CURRENT YEAR FUND BALANCE ADJUSTMENT*

ENDING FUND BALANCE 6/30/89

AUXILIARY SERVICES FUND
BALANCE SHEET
As of June 30, 1989ASSETS

Cash		\$ 197,907
Petty Cash		0
Accounts Receivable		6,922
Merchandise Inventory (Bookstore)		2,706
Due from Other Funds		5,706
Other Assets (See Schedule A)		0
Total Assets		\$ 213,241

LIABILITIES AND FUND BALANCELiabilities

Accounts Payable	\$ 22,431
Student Insurance Payable	0
Due to Other Funds	0
College Fees Collected in Advance	16,839
Other Liabilities - State Grants	
Private "	

Total Liabilities

\$ 39,270

Fund Balance

Restricted:

Bookstore Operations	\$
Laboratory/Classroom Supplies	15,000
Food Services Operation	10,000
Athletic Programs	25,000
Student/Cultural Activities	20,000
Student Center	
Child Care	
Non-Lapsing Grants	70,000
Total Restricted	\$

Unrestricted

103,971

Total Fund Balance

\$ 173,971

TOTAL LIABILITIES AND FUND BALANCE

\$ 213,241

AUXILIARY SERVICES FUND
Statement of Receipts and Disbursements
For Fiscal Year Ended June 30, 1989

Cash Balance, Start of Period			\$ <u>154,518</u>
<u>Receipts</u>			
College Service Fee		\$ 178,119	
College Service Fee Collected in Advance		<u>16,839</u>	
Cash Sales - Enterprises		<u>0</u>	
Transfer from Other Funds - Enterprises		<u>126,232</u>	
Financial Aid Allowance		<u>6,771</u>	
Transfer from Other Funds (Voc.Ed.)		<u>0</u>	
Concession Commissions		<u>36,119</u>	
Student Activity Fund - Transferred in from other Agencies		<u>3,560</u>	
Student Activity Fund - Reimbursement for Refunds Advanced		<u>495</u>	
Athletic Receipts		<u>0</u>	
Interest on Cash Balance		<u>15,104</u>	
Miscellaneous Fees (formerly 3802)		<u>25,283</u>	
Miscellaneous Receipts		<u>15,152</u>	
Total Cash Receipts			\$ <u>423,674</u>
Total Cash Available during Period			\$ <u>578,192</u>
MJ/MN	<u>Disbursements</u>		
	Personal Services:		
1	Salaries	\$ <u>162,479</u>	
5-32	Fringe Benefits	<u>48,328</u>	
	Total Personal Services		\$ <u>210,807</u>
	Other Expense:		
2	Contractual Services	<u>30,984</u>	
3	Commodities	<u>4,876</u>	
4	Refunds	<u>3,444</u>	
5	Sundry (less 5-32)	<u>130,174</u>	
	Total Other Expense		\$ <u>169,478</u>
	Charges, Outlays and Additions		
9	Equipment	<u>0</u>	\$ <u>0</u>
	Total Capital Disbursements		\$ <u>380,285</u>
	Total Disbursements		\$ <u>197,907</u>
	Cash Balance at End of Period		\$ <u>43,389</u>
	<u>Excess (deficit) of Receipts over Disbursements</u>		

MOHEGAN COMMUNITY COLLEGE
 AUXILIARY SERVICES
 STATEMENT OF REVENUES AND EXPENDITURES
 FOR THE FISCAL YEAR ENDED JUNE 30, 1989

REVENUE	
//////////	
COLLEGE SERVICE FEE	\$196,630.00
CASH-SALES-ENTERPRISE	\$0.00
FINANCIAL AID ALLOWANCE	\$6,771.00
CONCESSION COMMISSIONS	\$36,235.00
ATHLETIC RECEIPTS	\$0.00
MISCELLANEOUS FEES	\$25,283.00
MISCELLANEOUS RECEIPTS	\$15,215.00
INTEREST ON CASH BALANCES	\$18,472.00

TOTAL REVENUE

	COMMUNITY INSTRUCTION SERVICES	ACADEMIC SUPPORT	(4.1) LIBRARY	STUDENT SERVICES	INSTITUTIONAL SUPPORT	PHYSICAL PLANT		
EXPENDITURES								
//////////								
PERSONNEL SERVICES:								
SALARIES	\$4,081.00	\$17,827.00	\$13,644.00	\$58,812.00	\$56,799.00	\$8,683.00	\$159,846.00	
FRINGE BENEFITS	\$113.00	\$1,071.00	\$377.00	\$24,773.00	\$16,357.00	\$4,016.00	\$46,707.00	
TOTAL	\$4,194.00	\$0.00	\$18,898.00	\$83,585.00	\$73,156.00	\$12,699.00	\$206,553.00	
OTHER EXPENDITURES								
CONTRACTUAL	\$357.00	\$0.00	\$4,981.00	\$525.00	\$30,520.00	\$1,025.00	\$0.00	\$37,408.00
COMMODITIES	\$0.00	\$0.00	\$594.00	\$0.00	\$2,900.00	\$253.00	\$0.00	\$3,747.00
REFUNDS	\$0.00	\$0.00	\$0.00	\$0.00	\$2,949.00	\$0.00	\$0.00	\$2,949.00
SUNDRY	\$0.00	\$0.00	\$873.00	\$0.00	\$13.00	\$1,114.00	\$0.00	\$2,000.00
FIXED	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
TOTAL OTHER EXPENDIT	\$357.00	\$0.00	\$6,448.00	\$525.00	\$36,382.00	\$2,392.00	\$0.00	\$46,104.00
EQUIPMENT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
TOTAL EXPENDITURES	\$4,551.00	\$0.00	\$25,346.00	\$114,546.00	\$113,367.00	\$75,548.00	\$12,699.00	\$252,657.00

EXCESS (DEFICIT) OF REVENUE OVER EXPENDITURES	\$45,949.00
BEGINNING FUND BALANCE 6/30/89	\$125,508.00
CURRENT YEAR FUND BALANCE ADJUSTMENT*	\$2,514.00
ENDING FUND BALANCE 6/30/89	\$173,971.00

* ADJUSTMENT MADE TO REFLECT ACTUAL RECONCILED BEGINNING CASH BALANCE AS OF 7-1-88

MOHEGAN COMMUNITY/TECHNICAL COLLEGE

EDUCATIONAL EXTENSION FUND BALANCE SHEET As of June 30, 1991

ASSETS

Cash	\$ 406,374
Petty Cash	-0-
Accounts Receivable	7,480
Prepaid Expenses	-0-
Due from Other Funds	5,546
Other Assets - list	-0-
	-0-
	-0-
	-0-
Total Assets	\$ 419,400

LIABILITIES AND FUND BALANCE

Liabilities:	
Accounts Payable	\$ 39,361
Due to Other Funds	-0-
Tuition Fees Collected in Advance	119,129
Salaries Payable	40,678
Other Liabilities - list	
Fringes Payable	5,279
Total Liabilities	\$ 204,447
Fund Balance:	
Restricted	
Off Campus Operations	\$ 20,000
Equipment Replacement	30,860
Student Financial Aid	
Non-Lapsing Grants	
Accrued Compensation-Vacation & Sick	4,116
Total Restricted	54,976
Unrestricted	\$ 159,977
Total Fund Balance	\$ 214,953
<u>TOTAL LIABILITIES AND FUND BALANCE</u>	\$ 419,400

MOHEGAN COMMUNITY/TECHNICAL COLLEGE

EDUCATIONAL EXTENSION FUND Statement of Receipts and Disbursements For Fiscal Year Ended June 30, 1991

Cash Balance, Start of Period		\$ 333,549
<u>Receipts</u>		
Credit Tuition	\$ 304,820	
Non-Credit Tuition	112,023	
Academic Evaluation Fees	1,680	
TV Course Fees	-0-	
Fees for Contract Courses	5,700	
Grant Receipts/Transfers		
Federal Grants	29,005	
State Grants	111,983	
Private Grants	10,000	
Miscellaneous Reimbursements	65	
Transfer from Other Funds	-0-	
Interest on Cash Balance	19,578	
Miscellaneous Receipts (Attach Schedule)	45,055	
Total Cash Receipts		\$ 639,909
Total Cash Available during Period		\$ 973,458
MJ/MN <u>Disbursements</u>		
Personal Services:		
1 Salaries	\$ 377,256	
Total Personal Services		\$ 377,256
Other Expense:		
2 Contractual Services	86,824	
3 Commodities	16,685	
4 Refunds	27,111	
5 Sundry (less 5-32)	4,010	
5-32 Fringe Benefits	47,352	
Total Other Expense		\$ 181,982
Charges, Outlays and Additions:		
8 Land		
9 Equipment	7,846	
10 Buildings		
Total Capital Disbursements		\$ 7,846
Total Disbursements		\$ 567,084
Cash Balance at End of Period		\$ 406,374
<u>Excess (deficit) of Receipts over Disbursements</u>		\$ 72,825

**MOHEGAN COMMUNITY COLLEGE
EDUCATIONAL EXTENSION FUND
STATEMENT OF REVENUES & EXPENDITURES
FOR FISCAL YEAR ENDED 6-30-91**

////////////////////

REVENUE	\$111,560
CREDIT TUITION - FALL & SPRING	\$108,567
NON-CREDIT TUITION FALL AND SPRING	\$169,927
CREDIT TUITION - SUMMER	\$0
NON-CREDIT TUITION - SUMMER	\$5,700
FEES FOR CONTRACTED COURSES - CREDIT	\$0
FEES FOR CONTRACTED COURSES - NON-CREDIT	\$1,680
ACADEMIC EVALUATION FEES	\$0
N.V. COURSE FEE	\$60,334
MISCELLANEOUS RECEIPTS	\$19,514
INTEREST ON CASH BALANCES	\$29,005
FEDERAL GRANT REVENUE	
TOTAL REVENUE	\$506,287.00

	COMMUNITY	ACADEMIC	(4.1)	STUDENT	INSTITUTIONAL	PHYSICAL	TOTAL		
EXPENDITURES	INSTRUCTION	SERVICES	SUPPORT	LIBRARY	SERVICES	SUPPORT	PLANT		
PERSONAL SERVICES:									
SALARIES	\$215,939	\$3,128	\$35,318	\$4,841	\$15,615	\$28,304	\$1,794	\$304,938	
TOTAL:	\$215,939	\$3,128	\$35,318	\$4,841	\$15,615	\$28,304	\$1,794	\$304,939	
OTHER EXPENSES:									
CONTRACTUAL	\$45,246	\$8,177	\$7,676	\$0	\$7,415	\$4,261	\$0	\$73,575	
COMMODITIES	\$6,826	\$169	\$0	\$0	\$56	\$42	\$0	\$7,093	
REFUNDS	\$2,195	\$0	\$0	\$0	\$24,916	\$0	\$0	\$27,111	
SUNDRY	\$2,515	\$0	\$0	\$0	\$0	\$0	\$1,496	\$4,011	
FRINGE BENEFITS	\$25,627	\$71	\$19,568	\$1,370	\$1,038	\$1,041	\$72	\$48,787	
TOTAL:	\$82,410	\$9,217	\$27,244	\$1,370	\$33,425	\$5,344	\$1,568	\$160,577	
EQUIPMENT:	\$0	\$0	\$0	\$0	\$7,846	\$0	\$0	\$7,846	
TOTAL EXPENDITURES:	\$298,348	\$12,345	\$62,562	\$6,211	\$56,886	\$33,648	\$3,362	\$473,362	\$473,362

A EXCESS DEFICIT REVENUE OVER EXPENDITURES	\$32,925
B BEGINNING FUND BALANCE 6/30/90	\$182,028
C CURRENT YEAR FUND BALANCE ADJUSTMENTS	\$0
ENDING FUND BALANCE 6/30/91	\$214,953

Mohegan

COMMUNITY/TECHNICAL COLLEGE

EDUCATIONAL EXTENSION FUND
BALANCE SHEET
As of June 30, 1990

ASSETS

Cash
Petty Cash
Accounts Receivable
Prepaid Expenses
Due from Other Funds
Other Assets - list

\$ 332,710
0
14,040
0
0

Total Assets

\$ 346,750

LIABILITIES AND FUND BALANCE

Liabilities:

Accounts Payable
Due to Other Funds
Tuition Fees Collected in Advance
Other Liabilities - list
 salaries payable

\$ 27,032
0
106,380
37,758

Total Liabilities

\$ 171,170

Fund Balance:

Restricted
 Off Campus Operations
 Equipment Replacement
 Student Financial Aid
 Non-Lapsing Grants
 Total Restricted

\$ 15,000
25,580

41,580

Unrestricted

\$ 134,000

Total Fund Balance

\$ 173,580

TOTAL LIABILITIES AND FUND BALANCE

\$ 346,750

[.annlrpt]

w11 #7

*Central office will accrue fourth quarter interest as a
system centrally

EDUCATIONAL EXTENSION FUND
Statement of Receipts and Disbursements
For Fiscal Year Ended June 30, 1990

Cash Balance, Start of Period incl. Petty Cash		* \$ 258,661
		258,816
Receipts	\$	40,948
Credit Tuition		135,183
Summer School Credit Tuition (Prepaid Included)		150,905
Non-Credit Course Tuition (Prepaid Included)		5,065
Academic Evaluation Fees		416
TV Course Fees		
Fees for Contract Courses		
Grant Receipts/Transfers		28,501
Federal Grants		67,317
State Grants		32,657
Private Grants		25
Miscellaneous Reimbursements		0
Transfer from Other Funds		19,236
Interest on Cash Balances		57,161
Miscellaneous Receipts (Attach Schedule)		
Total Cash Receipts		\$ 537,414
Total Cash Available during Period		\$ 796,075
MJ/MN Disbursements		
1 Personal Services:		
Salaries	\$ 274,640	
Total Personal Services		\$ 274,640
Other Expense:		
2 Contractual Services	96,389	
3 Commodities	48,109	
4 Refunds	7,437	
5 Sundry (less 5-32)	2,036	
5-32 Fringe Benefits	31,804	
Total Other Expense		\$ 185,775
Charges, Outlays and Additions:		
8 Land	2,950	
9 Equipment		
10 Buildings		
Total Capital Disbursements		\$ 2,950
Total Disbursements		\$ 463,365
Cash Balance at End of Period		\$ 332,710
Excess (deficit) of Receipts over Disbursements		\$ 74,049

*Cash balance adjusted to reflect balance as of the 6-35-89 reports
 (258,816 - 155 = 258,661)

MOHEGAN COMMUNITY COLLEGE
EDUCATIONAL EXTENSION FUND
STATEMENT OF REVENUES & EXPENDITURES
FOR FISCAL YEAR ENDED 6-30-90

REVENUE	
CREDIT TUITION	\$40,948
SU CREDIT TUITION	\$135,183
ACADEMIC EVALUATION FEES	\$5,065
T V COURSES	\$416
CONTRACT COURSES	\$0
NON-CREDIT TUITION	\$150,906
MISCELLANEOUS RECEIPTS	\$57,161
INTEREST	\$19,236

TOTAL REVENUE

\$408,914

DESCRIPTION	10 INSTRUCTION	30 COMM SERVICES	40 ACAD SUP	41 LIBRARY	50 STUD SER	60 INST SUP	65 PHY PLANT	TOTAL
PERSONNEL SERVICES								
SALARIES	\$145,055	\$2,609	\$58,744	\$0	\$0	(\$660)	\$0	\$206,748
TOTAL	\$145,055	\$2,609	\$58,744	\$0	\$0	(\$660)	\$0	\$206,748

OTHER EXPENSES								
CONTRACTUAL	\$43,383	\$13,949	\$8,145	\$0	\$586	\$13,985	\$0	\$80,048
COMMODITIES	\$30,879	\$389	\$2,810	\$0	(\$81)	\$236	\$0	\$34,232
REFUNDS	\$5,278	\$0	\$0	\$0	\$1,819	\$0	\$0	\$7,097
SUNDRY CHARGES	\$0	\$0	\$0	\$0	\$0	\$1,075	\$959	\$2,034
FIXED CHARGES	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
FRINGE BENEFITS	\$14,451	\$75	\$16,206	\$0	\$20	(\$62)	\$0	\$30,723
TOTAL	\$93,991	\$14,413	\$27,161	\$0	\$2,344	\$15,266	\$959	\$154,134

EQUIPMENT	\$0	\$0	\$0	\$0	\$2,950	\$0	\$0	\$2,950
TOTAL	\$239,046	\$17,022	\$85,905	\$0	\$2,344	\$14,606	\$959	\$362,832

EXCESS (DEFICIT) OF REVENUE OVER EXPENDITURES
BEGINNING FUND BALANCE 7/01/89
CURRENT YEAR FUND BALANCE ADJUSTMENT *

\$46,082
\$129,653
(\$155)
\$175,580

ENDING FUND BALANCE 6/30/90

ADJUSTMENT REQUIRED BECAUSE OF AVAILABLE CASH DIFFERENCE
BETWEEN THE 6-30-89 REPORT AND THE 6-30-89 REPORT

NOTE: CENTRAL OFFICE WILL ACCRUE FOURTH QUARTER INTEREST
AS A SYSTEM CENTRALLY

MOHEGAN COMMUNITY COLLEGE
EDUCATIONAL EXTENSION FUND
STATEMENT OF REVENUES & EXPENDITURES
FOR FISCAL YEAR ENDED 6-30-89

REVENUE

CREDIT TUITION	(92,439.00)
SU CREDIT TUITION	\$134,613.00
ACADEMIC EVALUATION FEES	\$5,390.00
T.V. COURSES	\$14.00
CONTRACT COURSES	\$27,342.00
NON-CREDIT TUITION	\$75,988.00
MISCELLANEOUS RECEIPTS	\$33,315.00
INTEREST	\$13,138.00
TOTAL REVENUE	\$287,351.00

DESCRIPTION	10 INSTRUCTION	30 COMM SERVICE	40 ACAD SUP	41 LIBRARY	50 STUD SER	60 INST SUP	65 PHY PLANT	TOTAL
PERSONNEL SERVICES								
SALARIES	\$111,783.00	\$1,324.00	\$24,905.00	\$0.00	\$0.00	\$18,110.00	\$0.00	\$157,822.00
FRINGE BENEFITS	\$12,079.00	\$50.00	\$1,084.00	\$0.00	\$0.00	\$4,113.00	\$0.00	\$26,434.00
TOTAL	\$123,862.00	\$1,374.00	\$24,989.00	\$0.00	\$0.00	\$22,223.00	\$0.00	\$184,256.00
OTHER EXPENSES								
CONTRACTUAL	\$34,913.00	\$13,632.00	\$5,155.00	\$0.00	\$1,014.00	\$2,117.00	\$0.00	\$62,431.00
COMMODITIES	\$11,861.00	\$300.00	\$1,814.00	\$0.00	\$1,475.00	\$1,110.00	\$0.00	\$11,974.00
REFUNDS	\$0.00	\$0.00	\$8,007.00	\$0.00	\$215.00	\$0.00	\$0.00	\$8,322.00
SUNDRY CHARGES	\$0.00	\$0.00	\$0.00	\$0.00	\$380.00	\$1,415.00	\$0.00	\$1,108.00
FIXED CHARGES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
TOTAL	\$48,773.00	\$13,632.00	\$11,548.00	\$0.00	\$525.00	\$3,712.00	\$0.00	\$83,835.00

EXCESS DEFICIT OF REVENUE OVER EXPENSES	\$13,270.00
BEGINNING FUND BALANCE 6-30-88	\$107,738.00
CURRENT YEAR FUND BALANCE ADJUSTMENT *	\$2,643.00
ENDING FUND BALANCE 6-30-89	\$129,581.00

* DIFFERENCE BETWEEN ENDING CASH BALANCE 6-30-89 AND 1989 BALANCE AND 1988 BALANCE
AND 1988 BALANCE BEGINNING CASH BALANCE 6-30-88 1988 BALANCE
ITEMS RECONCILED BY RECONCILIATION OF 1988 BALANCE

EDUCATIONAL EXTENSION FUND
BALANCE SHEET
As of June 30, 1989

ASSETS

Cash	\$ 258,816
Petty Cash	0
Accounts Receivable	9,924
Prepaid Expenses	0
Due from Other Funds	3,734
Other Assets (See Schedule A)	0
Total Assets	\$ 272,474

LIABILITIES AND FUND BALANCELiabilities

Accounts Payable	\$ 107,311	
Due to Other Funds		
Tuition Fees Collected in Advance		
Other Liabilities (See Schedule B)	35,510	
Total Liabilities		\$ 142,821

Fund Balance

Restricted:

Off-Campus Operations	10,000	22,000
Equipment Replacement	20,000	32,653
Student Financial Aid		
Non-Lapsing Grants		
Total Restricted	\$ 30,000	54,653

Unrestricted

~~99,653~~ 75,000

Total Fund Balance

\$ 129,653

TOTAL LIABILITIES AND FUND BALANCE

\$ 272,474

EDUCATIONAL EXTENSION FUND
Statement of Receipts and Disbursements
For Fiscal Year Ended June 30, 1989

Cash Balance, Start of Period incl. Petty Cash \$ 241,209

<u>Receipts</u>		\$	
Credit Tuition			4,952
Summer School Credit Tuition (Prepaid Included)			<u>138,579</u>
Non-Credit Course Tuition (Prepaid Included)			73,266
Academic Evaluation Fees			<u>5,390</u>
TV Course Fees			<u>14</u>
Fees for Contract Courses			27,342
Reimbursements:			
Federal Grants			22,339
State Grants			<u>94,423</u>
Private Grants			<u>0</u>
Miscellaneous Reimbursements			<u>20,661</u>
Transfer from Other Funds			<u>0</u>
Interest on Cash Balances			<u>12,015</u>
Miscellaneous Receipts (Schedule A)			<u>37,215</u>
 Total Cash Receipts			 \$ <u>436,196</u>
 Total Cash Available during Period			 \$ <u>677,405</u>

	<u>Disbursements</u>		
MJ/MN	Personal Services:		
	Salaries	\$ 251,791	
1	Fringe Benefits	<u>28,816</u>	
5-32			
	Total Personal Services		\$ <u>280,607</u>
	Other Expense:		
2	Contractual Services	73,612	
3	Commodities	<u>41,641</u>	
4	Refunds	9,073	
5	Sundry (less 5-32)	<u>13,656</u>	
7	Fixed Charges	<u>0</u>	
	Total Other Expense		\$ <u>137,982</u>
	Charges, Outlays and Additions:		
8	Land	0	
9	Equipment	<u>0</u>	
10	Buildings	<u>0</u>	
	Total Capital Disbursements		\$ <u>0</u>

Total Disbursements		\$ <u>418,58</u>
Cash Balance at End of Period		\$ <u>258,81</u>
<u>Excess (deficit) of Receipts over Disbursements</u>		<u>\$ 17,60</u>

MOHEGAN COMMUNITY COLLEGE

FISCAL YEAR 1992

BUDGET DISTRIBUTION

MOHEGAN COMMUNITY COLLEGE - FISCAL YEAR 1992 BUDGET DISTRIBUTION

Attached are operating budgets for this fiscal year. Specific notes and comments are shown on the individual budgets for each division. A number of general comments and instructions which apply to all budgets are listed below and should be noted.

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A large portion of the costs of operating all Mohegan divisions is covered by centrally funded overhead accounts. In most respects this is a very efficient way to manage these common expenses. However, it is also important that we not let these costs become hidden or taken for granted. At the present time, Mohegan overhead costs are increasing significantly each year. While much of this increase can obviously be attributed to our growth, some, unfortunately, must be credited to our own inattention in managing these expenses. We must all be willing to examine every alternative for keeping overhead costs down. Please make everyone aware that they can help in many areas...energy conservation, reduced or combined travel, more efficient use of mail and telephone services, better use of office supplies, and most significantly, reduced copy usage. Any overhead costs we can avoid mean extra funds we have available for other school needs!!!

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Please help the purchasing office follow-up on your time sensitive requisitions. We have had several situations this last year where orders for services, particularly reservations for conferences or meetings, were issued by the college but somehow lost or misplaced by the vendor. The purchasing office, unfortunately, does not have the staffing to automatically track every request and thus usually has no way to know that this has happened until it is too late. The result is a missed deadline or worse, an embarrassed participant finding that they are not registered for the meeting they are attending. To protect against this type of situation it is requested that everyone help track their requests of this nature. Either call the vendor directly and confirm the order, or ask the purchasing office to take this action. Submitting all requests as early as possible will also help to correct this problem.

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NOTE G:

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INSTRUCTION DIVISION

ACCOUNT NAME	FUND	ACT.	ACCOUNT MANAGER	TUITION FUND 1164-002	PERSONNEL EXPENSE FUND EEF 6140-001	GENERAL FUND 0000-001	TUITION FUND 1164-001	PERSONNEL EXPENSE FUND EEF 6140-001	ASF 6170-001	TOTAL FUNDS
1991 92 FUNDING										
LANGUAGE AND ARTS	11	15601	J. COLEMAN	\$5,500						\$5,500
SOCIAL SCIENCE	11	25601	P. VESULATIES	\$2,400						\$2,400
MATH	11	45601	A. BOMBERSEN	\$500						\$500
NATURAL SCIENCE	11	125601	J. COPELAND	\$16,700	\$5,900			\$600 # 6		\$23,200
BUSINESS/TECHNICAL	12	13001	M. WRIGHT	\$4,900						\$4,900
COMPUTER SCIENCE	12	13101	M. BLANCHET/B. ROHNER	\$12,112	\$6,600			\$400 # 6		\$19,112
NURSING/PHARMEDIC	12	55208	M. FILL	\$9,600		\$42,120 # 3				\$50,120
NURSING LAB	12	55208	M. BROWNING		\$2,000					\$2,000
PHARMEDIC LAB	12	55208	M. SAWYER		\$900					\$900
OVERSEAS STUDIES	32	9320	J. MCLEAN	\$2,118						\$2,118
LIBRARY OPERATIONS	41	9410	M. KAD	\$5,150 # 1				\$3,200 # 2		\$12,200
GENERAL STUDIES LAB	44	9440	E. PELLECIO					\$1,200 # 6		\$13,650
DEAN OF INSTRUCTION	46	9462	M. BLANCHI	\$29,890 # 5					\$7,400	\$30,290
JOINT EFFORT STUDENT LABOR	46	1009462	L. CRODITOF						\$1,600 # 4	\$1,600
DIRECTOR OF INSTRUCTION	46	9465	D. TOTH	\$800						\$800
TUTORING CENTER	46	9466	J. WRIGHT	\$2,500				\$600 # 6		\$3,100
CENTER FOR TEACHING	47	9471	B. DRISCOLL	\$1,600						\$1,600
TOTAL 1991 92 FUNDING				\$97,576	\$9,700	\$0	\$42,120	\$6,000	\$9,000	\$195,696

NOTE 1: \$28,500 OF LIBRARY FUNDING IS RESERVED TO COVER LIBRARY AUTOMATION COSTS. ANY EXPANSION OF LIBRARY AUTOMATION COSTS BEYOND THAT LEVEL MUST BE COVERED BY LIBRARY FORMULA FUNDS.

NOTE 2: THE OVERSEAS STUDIES PROGRAM WILL GENERATE BETWEEN \$12,000 AND \$15,000 IIF INCOME THIS YEAR. PROGRAM OVERHEAD EXPENSES SUCH AS TRAVEL, ADVERTISING, AND STUDENT LABOR SHOULD BE MANAGED WITHIN THESE LIMITS UNLESS ADDITIONAL PROGRAM FUNDING IS PROVIDED FROM ANOTHER SOURCE.

NOTE 3: NURSING CLINICAL AND LAB ASSISTANT COSTS HAVE BEEN SEPARATELY FUNDED. EXPENSES MUST BE MANAGED WITHIN THE FUNDING PROVIDED SINCE PFL FUNDS ARE NO LONGER AVAILABLE TO COVER THESE COSTS.

NOTE 4: STUDENT NEWSPAPER OPERATING FUNDING IS PROVIDED IN STUDENT SERVICES ACCOUNT 55 10009555.

NOTE 5: INCLUDES \$5,000 FOR ANNUAL FURNISHINGS AND \$5,000 BASE INCREASE.

NOTE 6: FUNDING FOR SUMMER STUDENT LABOR EXPENSES.

STUDENT SERVICES AND ULLSBE DEVELOPMENT

ACCOUNT NAME	FUND	ACT.	ACCOUNT MANAGER	OPERATING EXPENSE FUNDS		GENERAL FUND	PERSONNEL EXPENSE FUNDS		TOTAL FUNDS
				TUITION FUND	EEF		TUITION FUND	EEF	
				1164-002	6140-002	0000-001	1164-001	6140-001	6170-001
1991-92 FUNDING									
DEAN OF STUDENT SERVICES	51	9510	S. PERRY	\$27,000 # 4		\$4,660			\$31,660
W/O SUMMER PROGRAM	51	10009510	S. PERRY	\$6,300					\$6,300
DIR. STUDENT DEVELOP	53	9530	C. KASTUBSKI	\$14,650 # 1		\$6,971 # 3			\$21,621
SUBPASE STUDENT LABOR	53	9531	L. TRONCO				\$3,900		\$3,900
DIR. OF FIN. AID	54	9540	D. JAMESKI	\$3,500					\$3,500
STUDENT ACTIVITIES	55	9555	K. WESTERBERG				\$3,780		\$3,780
STUDENT NEWSPAPER	55	10009555	L. CROODUP/K. WESTERBERG						\$11,280
CHILDO CARE-TWICE	55	9536	C. KASTUBSKI	\$39,000					\$39,000
SWITCHBOARD STUDENT LABOR	64	9643	B. SEGAL			\$1,485	\$11,515		\$13,000
REGISTRAR	68	9682	S. FLYNN	\$11,100			\$9,660		\$20,760
DIR. OF ADMISSIONS	68	9681	B. SEGAL	\$42,100			\$7,145		\$49,245
TOTAL 1991-92 FUNDING				\$104,650	\$0	\$13,116	\$38,000	\$0	\$211,866

NOTE 1: FUNDING INCLUDES \$3,000 FOR ALES CONTRACT COSTS PLUS \$300 DRUG & ALCOHOL ED. INCREASE

NOTE 2: SCHOOL SHARE OF FUNDING FOR SCHOOL NEWSPAPER OPERATION SHIFTED FROM INSTRUCTION DIVISION.

NOTE 3: BASIC SKILLS TESTING 1991/92 - INCLUDES \$2,231 COMPENSATION FOR PPAC CHAIR

NOTE 4: INCLUDES \$22,000 FOR SCHEDULES AND PRINTING

PRESIDENT & ADMINISTRATIVE SERVICES

ACCOUNT NAME	FUNC.	ACT.	ACCOUNT MANAGER	OPERATING EXPENSE FUNDS			PERSONNEL EXPENSE FUNDS			TOTAL FUNDS
				TUITION FUND	EEF	ASF	TUITION FUND	EEF	ASF	
				1164-002	6140-002	6170-002	1164-001	6140-001	6170-001	
1991-92 FUNDING										
PROFESSIONAL DEVELOP.	48	9480	D. WILLIAMS	\$12,993						\$12,993
RETRAINING	48	9481	D. WILLIAMS	\$0						\$0
PRESIDENT	61	9634	D. WILLIAMS/M. HAMMILL	\$23,200	\$ 3		\$5,751			\$28,951
MSI-PROF. DEVELOP.	61	9480	D. WILLIAMS	\$2,174						\$2,174
MSI-PROF. ADMIN. SERVICES	62	9634	J. ANDERSON	\$5,000						\$5,000
ACC. TING/CASHIER STUDENT LABOR	62	9634	C. ARSENAULT				\$21,000			\$21,000
BUDGETS/GRANTS STUDENT LABOR	62	9634	C. ARSENAULT				\$2,600			\$2,600
DATA PROC. ADMIN.	63	9631	C. PALMER	\$35,000						\$35,000
PURCHASING/MAIL RM. SLDG. LABOR	64	9641	M. BREEN	\$24,000						\$24,000
BUILDING MAINTENANCE	65	9620	E. LAMB							
TOTAL 1991-92 FUNDING				\$100,367	\$0	\$0	\$48,351	\$0	\$44,000	\$152,718

NOTE 1: FUNDING SHOWN INCLUDES \$2,000 AFFIRMATIVE ACTION FUNDS

OVERHEAD AND FIXED COST ACCOUNTS

ACCOUNT NAME	FUNC.	ACT.	ACCOUNT MANAGER	TUITION FUND 1164-002	EEF 6140-002	ASF 6170-002	TOTAL BUDGET
1991-92 OVERHEAD COSTS							
STUDENT INSURANCE	55	8700	S.D. WELLS				\$7,000
TRANSPORTATION - IN STATE	62	9634	M. BREEN	\$18,500		\$7,000	\$18,500
FEES, ADVERTISING	63	9633	M. BREEN	\$16,000			\$16,000
SUPPORT SERVICE CONTRACTS	64	1009641	M. BREEN	\$43,780			\$43,780
COPY/REPRODUCTION COSTS	64	20009641	M. BREEN	\$48,100			\$48,100
OFFICE SUPPLIES	64	30009641	M. BREEN	\$12,000			\$12,000
LIBRARY EDP SUPPORT	64	41009641	M. BREEN	\$28,500			\$28,500
EQUIPMENT MAINTENANCE COSTS	64	50009641	M. BREEN	\$23,400			\$23,400
SECURITY CONTRACT	64	9642	M. BREEN	\$15,000			\$15,000
TELEPHONE SERVICES	64	9643	C. ARSENAULT	\$52,000		\$7,000	\$52,000
POSTAGE/MAIL	64	9643	M. BREEN	\$56,000			\$56,000
MAINT. SERV. CONTRACTS	65	1009650	M. BREEN/E. LAMB	\$13,460			\$13,460
UTILITIES-ELECT	65	9650	M. BREEN	\$74,320			\$74,320
UTILITIES-SEWER	65	9620	M. BREEN	\$4,000			\$4,000
FUEL	65	9650	M. BREEN/E. LAMB	\$42,000			\$42,000
TOTAL OVERHEAD COSTS				\$467,060	\$ 1	\$7,000	\$480,060

EQUIPMENT FUNDING										
ACCOUNT NAME	FUNC.	ACT.	ACCOUNT MANAGER	TUITION FUND 1164-005	TUITION FUND 1164-005E	TUITION FUND 1164-010	BOND FUNDS	EEF 6140-005/010	ASF 6170-005/010	TOTAL FUNDS
1991-92 FUNDING										
PRESIDENT (RESERVE)	61	9634	D. WILLIAMS	\$9,872			\$64,479			\$74,351
DEAN OF INSTRUCTION	48	9481	M. BIANCHI			\$59,703				\$59,703
DEAN OF STUD. SERV./COLLEGE DEV.	51	9510	S. PERRY	\$10,000 # 2						\$10,000
DEAN OF ADMINISTRATION	62	9634	J. ANDERSON	\$19,172	\$90,495					\$19,172
DIRECTOR OF LIBRARY SERVICES	41	9410	M. KAO							\$90,495
				\$39,044	\$90,495	\$59,703	\$64,479	\$0	\$0	\$253,721
TOTAL 1991-92 FUNDING										

TIED CHARGES									
ACCOUNT NAME	S. I. D.	ACCOUNT MANAGER	TUITION FUND 1164-601	TUITION FUND 1164-605	TUITION FUND 1164-607	TUITION FUND 1164-609	EEF 6140-601	ASF 6170-601	TOTAL FUNDS
1991-92 FUNDING									
REFUND OF TUITION	601	C. ARSENAULT	\$51,669				\$1,500	\$3,500	\$56,669
WORK STUDY PROGRAM	603	D. JANESEKI		\$12,221					\$12,221
STUDENT FINANCIAL AID	607	D. JANESEKI			\$186,783				\$186,783
STATUTORY WAIVERS	609	C. ARSENAULT				\$0 # 1			\$0
TOTAL 1991-92 FUNDING			\$51,669	\$12,221	\$186,783	\$0	\$1,500	\$3,500	\$255,673

NOTE 1: WAIVER FUNDING PROVIDED AS REQUIRED

NOTE 2: LOWER AMOUNT REFLECTS PREPAYMENT OF MICRO-PAIDS EQUIPMENT AND OFFICE PARTITIONS

CENTRAL PERSONNEL COST ACCOUNTS

ACCOUNT NAME	FUNC.	ACCT.	ACCOUNT MANAGER	GENERAL FUND 0000-000	TUITION FUND 1164-040	GENERAL FUND 0000-000	EEF 6140-001/002	ASF 6170-001/002	TOTAL FUNDS
1991-92 PERSONNEL FUNDING			B. WILLIAMS/J. ANDERSON						
1991-92 FRINGE BENEFITS			B. WILLIAMS/J. ANDERSON	\$1,597,969	\$9,372	\$4,259,174	\$138,139	\$270,036	\$6,265,589
TOTAL CENTRAL PS ACCOUNTS				\$1,597,969	\$9,372	\$4,259,174	\$138,139	\$270,036	\$6,265,589

TOTAL 1991-92 FUNDING

FUND CATEGORY	SID	GENERAL FUND	TUITION FUND	ED EXTENSION	AUX SERVICES	BOND FUNDS	SID TOTALS
PERSONNEL SERVICES	001	\$4,714,410	\$84,351	\$144,139	\$330,036	\$0	\$4,872,936
FRINGE BENEFITS	040	\$1,597,969	\$9,372	\$0	\$0	\$0	\$1,597,341
OPERATING EXPENSES	002	\$0	\$765,647	\$16,000	\$58,100	\$0	\$839,747
AGENCY EQUIPMENT	005	\$0	\$59,044	\$0	\$0	\$0	\$59,044
LIBRARY EQUIPMENT	008	\$0	\$90,495	\$0	\$0	\$0	\$90,495
EDUCATIONAL EQUIPMENT	010	\$0	\$59,703	\$0	\$0	\$0	\$59,703
REPLACEMENT EQUIP. (BOND)	030	\$0	\$0	\$0	\$0	\$64,479	\$64,479
REFUNDS OF TUITION	601	\$0	\$31,669	\$1,500	\$3,500	\$0	\$56,669
WORK STUDY PROGRAM	603	\$0	\$12,221	\$0	\$0	\$0	\$12,221
STUDENT FINANCIAL AID	607	\$0	\$186,783	\$0	\$0	\$0	\$186,783
STATUTORY WAIVERS	609	\$0	\$0	\$0	\$0	\$0	\$0
TOTAL 1991-92 BUDGET		\$5,891,379	\$1,299,285	\$161,639	\$391,636	\$64,479	\$7,814,418

EXPENSE ACCOUNT INCLUDED		1ST QTR	2ND QTR	3RD QTR	4TH QTR	TOTAL
TRANSPORTATION - IN STATE						
	62 10009634					
TRAVEL IN STATE		\$2,500	\$2,500	\$2,500	\$2,500	\$10,000
VEHICLE RENTAL		\$2,200	\$2,100	\$2,100	\$2,100	\$8,500
		\$4,700	\$4,600	\$4,600	\$4,600	\$18,500
SUPPORT SERVICE CONTRACTS						
	64 10009641					
TRASH SERVICE		\$1,875	\$1,875	\$1,875	\$1,875	\$7,500
DOORER SERVICE		\$420	\$420	\$420	\$420	\$1,680
CATALOG PRINTING		\$10,000		\$10,000		\$20,000
WATERFORD RENTAL		\$2,000		\$2,000		\$4,000
OTC RENTAL		\$1,000		\$1,000		\$2,000
WACHOVIA		\$900		\$900		\$1,800
SUBSCRIPTIONS		\$1,200		\$1,200		\$2,400
VISA SERVICE FEE		\$250		\$250		\$500
MISC BILLS		\$2,200		\$2,200		\$4,400
		\$17,445	\$16,445	\$17,445	\$16,445	\$67,780
COPY/REPRODUCTION COSTS						
	64 20009641					
REPRO 1075 RENTAL		\$3,250	\$3,250	\$3,250	\$3,250	\$13,000
REPRO 1075 USAGE		\$1,000	\$1,000	\$1,000	\$1,000	\$4,000
REPRO 1005 RENTAL		\$1,500	\$1,500	\$1,500	\$1,500	\$6,000
REPRO 1065 USAGE		\$1,875	\$1,875	\$1,875	\$1,875	\$7,500
STUDENT SERV. 1040		\$400	\$400	\$400	\$400	\$1,600
REGISTER 1040		\$400	\$400	\$400	\$400	\$1,600
INSTRUCTION 2030		\$250	\$250	\$250	\$250	\$1,000
SAVING 870		\$100	\$100	\$100	\$100	\$400
LIBRARY 1025		\$250	\$250	\$250	\$250	\$1,000
COPIES PAPER		\$4,500	\$4,500	\$4,500	\$4,500	\$18,000
OTHER COPIER SUPPLIES		\$1,200	\$1,200	\$1,200	\$1,200	\$4,800
		\$17,025	\$17,025	\$17,025	\$17,025	\$68,100
OFFICE SUPPLIES						
	64 30009641					
		\$3,000	\$3,000	\$3,000	\$3,000	\$12,000
		\$3,000	\$3,000	\$3,000	\$3,000	\$12,000
LIBRARY (OF SUPPORT)						
	64 41009641					
LIBRARY (OF SUPP. 100)		\$1,000	\$1,000	\$1,000	\$1,000	\$4,000
MELING		\$4,125	\$4,125	\$4,125	\$4,125	\$16,500
		\$5,125	\$5,125	\$5,125	\$5,125	\$20,625

MONTEGOMERY COMMUNITY COLLEGE - OVERHEAD AND FIXED COST ACCOUNTS 1991/92 AS OF DECEMBER 31, 1991

EXPENSE ACCOUNT INCLUDED	1ST QTR	2ND QTR	3RD QTR	4TH QTR	TOTAL
EQUIPMENT MAINTENANCE COSTS 64 50009641					
MCR CORP.	\$700				\$700
IBM DISPLAYWRITERS	\$7,000		\$3,000		\$6,000
IBM TYPEWRITERS	\$900				\$900
OTIS ELEVATOR	\$3,500				\$2,500
EXECUTIVE BUSINESS MACHINES	\$2,000				\$2,000
MINIIDE	\$300				\$300
COMPUTER EQUIPMENT (C. PALMER)	\$5,000		\$5,000		\$10,000
	\$15,400	\$0	\$8,000	\$0	\$23,400
MAINTENANCE SERVICE CONTRACTS 65 10009650					
NEW ENGLAND MECHANICAL	\$625	\$625	\$625	\$625	\$2,500
ED EXTERMINATORS	\$250	\$250	\$250	\$250	\$1,000
JIM N. JOE SNOW REMOVAL	\$2,375	\$2,375	\$2,375	\$2,375	\$9,500
MECHANICS UNIFORM	\$100	\$100	\$100	\$100	\$400
NORWICH CYLINDER GAS	\$60				\$60
	\$3,410	\$3,350	\$3,350	\$3,350	\$13,460

MOHEGAN COMMUNITY COLLEGE

FISCAL YEAR 1993

BUDGET DISTRIBUTION

MOHEGAN COMMUNITY COLLEGE - FISCAL YEAR 1993 BUDGET DISTRIBUTION

Attached are operating budgets for this fiscal year. Specific notes and comments are shown on the individual budgets for each division. A number of general comments and instructions which apply to all budgets are listed below and should be noted.

NOTE A:

A large portion of the costs of operating all Mohegan divisions is covered by centrally funded overhead accounts. In most respects this is a very efficient way to manage these common expenses. However, it is also important that we not let these costs become hidden or taken for granted. At the present time, Mohegan overhead costs are increasing significantly each year. While much of this increase can obviously be attributed to our growth, some, unfortunately, must be credited to our own inattention in managing these expenses. We must all be willing to examine every alternative for keeping overhead costs down. Please make everyone aware that they can help in many areas....energy conservation, reduced or combined travel, more efficient use of mail and telephone services, better use of office supplies, and most significantly, reduced copy usage. Any overhead costs we can avoid mean extra funds we have available for other school needs!!!!

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NOTE F:

This year's budget includes an expanded use of tuition funds (1164-001) to cover selected personnel costs. Funds authorized for Part-Time Lecturers (PTL's) must be used solely for that purpose. Other personnel funds may be used only to fund part-time educational assistants (EA's) in functions 1, 4, and 5 or student labor in any area. The tuition fund personnel budgets shown herein may not be exceeded or supplemented with other non-personnel funding.

NOTE G:

Fringe Benefit funding associated with all 1164, 6140 and 6170 personnel budgets is shown for information purposes but will be controlled directly by the Dean of Administration.

NOTE H:

Under the new state purchasing regulations, all purchase requests must be approved by the President or one of the Deans before they can be processed. Each Dean will also maintain a running balance of each account under their cognizance for control purposes. All fund managers should submit all purchase requests accordingly for review and approval.

NOTE I:

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INSTRUCTION DIVISION

INSTRUCTION DIVISION									
ACCOUNT NAME	FUND	ACCT	ACCOUNT MANAGER	OPERATING EXPENSE FUNDS		PERSONNEL EXPENSE FUNDS		ASF	TOTAL FUNDS
				TUITION FUND 1164-002	EEF 6140-002	ASF 6170-002	GENERAL FUND 0000-001		
1992-93 FUNDING									
LANGUAGE AND ARTS	11	15001	J. COLEMAN	\$5,500					\$5,500
SOCIAL SCIENCE	11	25001	D. HOLDRIDGE	\$2,400					\$2,400
MATH	11	45001	A. MARIONS	\$500					\$500
NATURAL SCIENCE	11	125001	J. COPELAND	\$19,898			\$6,600	\$850 e s	\$27,348
CAREER STUDIES	12	15001	P. SAUTER	\$4,900			\$6,600	\$1,250 e s	\$14,900
COMPUTER SCIENCE	12	15101	D. WILLIAMS/B. HUNTER	\$14,112					\$14,962
NURSING/PARAMEDIC	12	55008	C. CRANFORD	\$8,000					\$8,000
FOOD SERVICE MANAGEMENT	12	285010	D. WILLIAMS	\$5,000					\$5,000
PARAMEDIC/ERT	12	532084	M. SAWYER	\$4,000			\$900		\$4,900
OVERSEAS STUDIES	32	9520	J. MCLEAN	\$10,883	\$9,000 e 2		\$7,300	\$3,200 e 2	\$29,000
LIBRARY OPERATION	41	9410	M. KAO	\$29,600 e 1					\$29,600
LIBRARY EDI SUPPORT	41	10009410	M. BREEN						
GENERAL STUDIES LAB	44	9440	E. PELLICCILO				\$2,400		\$2,400
DEAN OF INSTRUCTION	46	9462	D. WILLIAMS	\$18,192			\$11,000	\$900 e s	\$36,492
JOINT EFFORT STUDENT LABOR	46	10009462	L. CROGTOR					\$1,600 e 4	\$1,600
DIRECTOR OF INSTRUCTION	46	9463	D. IOITH	\$800			\$1,200		\$800
TUTORING CENTER	46	9466	J. WHITMAN	\$2,000					\$2,000
CENTER FOR TEACHING	47	9471	B. DRISCOLL	\$3,000			\$3,600	\$800	\$7,020
FRINGE BENEFITS	AS APPLICABLE		J. ANDERSON						
				\$128,185	\$9,000	\$0	\$42,120	\$6,820	\$8,800
									\$234,525
TOTAL 1992-93 FUNDING									

\$29,000 OF LIBRARY FUNDING IS RESERVED TO COVER LIBRARY AUTOMATION COSTS. ANY EXPANSION OF LIBRARY AUTOMATION COSTS BEYOND THAT LEVEL MUST BE COVERED BY OTHER LIBRARY FUNDING.

NOTE 1: THE OVERSEAS STUDIES PROGRAM WILL GENERATE BETWEEN \$12,000 AND \$15,000 EEF INCOME THIS YEAR. PROGRAM OVERHEAD EXPENSES SUCH AS TRAVEL, ADVERTISING, AND LABOR SHOULD BE MANAGED WITHIN THESE LIMITS UNLESS ADDITIONAL PROGRAM FUNDING IS PROVIDED FROM ANOTHER SOURCE.

NOTE 2: NURSING CLINICAL LAB ASSISTANT AND NURSING STUDENT LABOR COSTS HAVE BEEN SEPARATELY FUNDED. EXPENSES MUST BE MANAGED WITHIN THE FUNDING PROVIDED SINCE PIL FUNDS ARE NO LONGER AVAILABLE TO COVER THESE COSTS.

NOTE 3: STUDENT NEWSPAPER OPERATING FUNDING IS PROVIDED IN STUDENT SERVICES ACCOUNT 55 10009555.

NOTE 4: FUNDING FOR SUMMER STUDENT LABOR EXPENSES.

STUDENT SERVICES AND COLLEGE DEVELOPMENT

ACCOUNT NAME	FUND	ACT.	ACCOUNT MANAGER	OPERATING EXPENSE FUNDS			PERSONNEL EXPENSE FUNDS			TOTAL FUNDS
				TUITION FUND 1164-002	EEF 6140-002	ASF 6170-002	TUITION FUND 1164-001	EEF 6140-001	ASF 6170-001	
1992-93 FUNDING										
DEAN OF STUDENT SERVICES	51	9510	S. PERRY	\$27,000 # 4			\$6,145 # 3			\$33,145
DIR. STUDENT DEVELOP	53	9510	C. PASZURSKI	\$14,725 # 1			\$6,971 # 3			\$21,696
SUBBASE STUDENT LABOR	53	9531	L. TRONCO					\$3,900		\$3,900
DIR. OF FIN. AID	54	9540	D. JAMESFI	\$3,500						\$3,500
STUDENT ACTIVITIES	55	9555	F. WESTERBERG			\$7,500				\$7,500
STUDENT NEWSPAPER	55	10009555	L. CRODIOFF/K. WESTERBERG			\$4,600 # 2				\$4,600
CHILD CARE-IVCCA	55	9556	C. KASZURSKI			\$62,500				\$62,500
SWITCHBOARD STUDENT LABOR	56	9643	B. SEGAL					\$13,000		\$13,000
DIR. OF ADMISSIONS	58	9681	B. SEGAL	# 5 \$42,100				\$7,145	\$7,000	\$56,245
REGISTRAR	59	9682	S. FLYNN	# 5 \$11,100				\$9,660	\$700	\$20,760
FRINGE BENEFITS	AS APPLICABLE		J. ANDERSON					\$3,750		\$4,450
										\$235,076

NOTE 1: FUNDING INCLUDES \$5,000 FOR REES CONTRACT COSTS PLUS \$2,175 FOR DRUG & ALCOHOL EDUCATION.

NOTE 2: SCHOOL SHARE OF FUNDING FOR SCHOOL NEWSPAPER OPERATION.

NOTE 3: BASIC SKILLS TESTING 1992/93.

NOTE 4: INCLUDES \$22,000 FOR SCHEDULES AND PRINTING

NOTE 5: FUNCTIONS FOR ADMISSIONS AND REGISTRAR HAVE BEEN CHANGED TO 56 AND 59 RESPECTIVELY

PRESIDENT & ADMINISTRATIVE SERVICES

ACCOUNT NAME	FUND	ACT.	ACCOUNT MANAGER	OPERATING EXPENSE FUNDS			PERSONNEL EXPENSE FUNDS			TOTAL FUNDS
				TUITION FUND	EEF	ASF	TUITION FUND	EEF	ASF	
				1164-002	6140-002	6170-002	1164-001	6140-001	6170-001	
1992-93 FUNDING										
PROFESSIONAL DEVELOP.	40	9480	B. DE VRIES	\$15,161						\$15,161
RETRAINING	42	9481	B. DE VRIES							\$0
PRESIDENT	63	9614	B. DE VRIES	\$25,200	\$1		\$3,400			\$28,600
PROF. DEVELOP.	64	9486	B. DE VRIES	\$2,291						\$2,291
ADM. SERVICES	65	9614	J. ANGLAS	\$5,000						\$5,000
CASHIER STENOGR. LABOUR	67	9614	B. DE VRIES							\$20,000
BUDGETS/STENOGR. LABOUR	67	9614	B. DE VRIES				\$2,600			\$2,600
DATA PROC. ADMIN.	67	9614	B. DE VRIES	\$33,000						\$33,000
PURCHASING/MAIL RM STENOGR. LABOUR	67	9614	B. DE VRIES	\$24,000						\$24,000
FRINGE BENEFITS	67	9614	B. DE VRIES				\$620			\$620
TOTAL 1992-93 FUNDING				\$101,652	\$0	\$0	\$6,820	\$0	\$46,200	\$154,672

NOTE 1: FUNDING SHOWN INCLUDES \$2,000 REIMBURSEMENT ACTION FUNDS

OVERHEAD AND FIRED COST ACCOUNTS

ACCOUNT NAME	FUND	ACT.	ACCOUNT MANAGER	OPERATING EXPENSE FUNDS			TOTAL BUDGET		
				TUITION FUND	EEF	ASF	TUITION FUND	EEF	ASF
				1164-002	6140-002	6170-002			

1992-93 OVERHEAD COSTS

STUDENT INSURANCE	55	8700	G. D. NEILL							\$0
TRANSPORTATION - IN STATE	62	9614	B. DE VRIES	\$18,500						\$18,500
PERKS. ADVERTISING	63	9614	B. DE VRIES	\$16,000						\$16,000
SUPPORT/SERVICE CONTRACTS	64	10009641	B. DE VRIES	\$44,780						\$44,780
COPY/REPRODUCTION COSTS	64	20009641	B. DE VRIES	\$68,100						\$68,100
OFFICE SUPPLIES	64	20009641	B. DE VRIES	\$12,600						\$12,600
EQUIPMENT MAINTENANCE COSTS	64	20009641	B. DE VRIES	\$23,400						\$23,400
SECURITY CONTRACT	64	9642	B. DE VRIES	\$15,000						\$15,000
TELEPHONE SERVICES	64	9642	B. DE VRIES	\$2,000						\$2,000
POSTAGE/MAIL	64	9642	B. DE VRIES	\$26,000						\$26,000
MAINT. SERV. CONTRACTS	65	10009650	B. DE VRIES	\$13,460						\$13,460
UTILITIES-ELECT	65	9650	B. DE VRIES	\$74,120						\$74,120
UTILITIES-SEWER	65	9650	B. DE VRIES	\$4,000						\$4,000
FUEL	65	9650	B. DE VRIES	\$4,000						\$4,000
TOTAL OVERHEAD COSTS				\$47,560	\$1	\$0				\$47,561

NOTE 1: FUNDING SHOWN INCLUDES \$2,000 REIMBURSEMENT ACTION FUNDS

EQUIPMENT FUNDING									
ACCOUNT NAME	FUNC.	ACT.	ACCOUNT MANAGER	TUITION FUND 1164-005	TUITION FUND 1164-008	TUITION FUND 1164-010	BOND FUNDS	EEF 6140-005/010	ASF 6170-005/010
1992-93 FUNDING									
PRESIDENT (RESERVE)	61	9634	B. DEVAUGHN				\$98,638		\$98,638
DEAN OF INSTRUCTION	48	9481	D. WILLIAMS			\$58,604			\$58,604
DEAN OF STUD. SERV./COLLEGE DEV.	51	9510	S. PERRY	\$10,000 @ 1					\$10,000
DEAN OF ADMINISTRATION	62	9634	J. ANDERSON	\$17,172	\$101,474				\$17,172
DIRECTOR OF LIBRARY SERVICES	41	9410	M. JAO						\$101,474
TOTAL 1992-93 FUNDING				\$27,172	\$101,474	\$58,604	\$98,638	\$0	\$0
									\$285,888

FIXED CHARGES									
ACCOUNT NAME	S.I.D.	ACCOUNT MANAGER	TUITION FUND 1164-601	TUITION FUND 1164-602	TUITION FUND 1164-607	TUITION FUND 1164-609	EEF 6140-601	ASF 6170-601	TOTAL FUNDS
1992-93 FUNDING									
REFUND OF TUITION	601	C. ARSENAULT	\$59,738				\$20,000	\$10,000	\$89,738
WORK STUDY PROGRAM	603	D. ZANESKI		\$12,991					\$12,991
STUDENT FINANCIAL AID	607	D. ZANESKI			\$225,984				\$225,984
STATUTORY WAIVERS	609	C. ARSENAULT				\$0 @ 2			\$0
TOTAL 1992-93 FUNDING			\$59,738	\$12,991	\$225,984	\$0	\$20,000	\$10,000	\$328,713

NOTE 1: LOWER AMOUNT REFLECTS MONIES CONTRIBUTED TO RAISE DIVISION STUDENT LABOR BUDGET.

NOTE 2: WAIVER FUNDING PROVIDED AS REQUIRED

CENTRAL PERSONNEL COST ACCOUNTS

ACCOUNT NAME	FUNC.	ACT.	ACCOUNT MANAGER	TUITION FUND 1164-001	GENERAL FUND 0000-001	EEF 6140-001/002	ASF 6170-001/002	TOTAL FUNDS
1992-93 PERSONNEL FUNDING	AS APPLICABLE		B. DEVAUGHN/J. ANDERSON	\$369,863	\$3,845,025	\$472,209	\$308,519	\$4,995,616
1992-93 FRINGE BENEFITS	AS APPLICABLE		B. DEVAUGHN/J. ANDERSON	\$43,300				\$43,300
TOTAL CENTRAL PS ACCOUNTS				\$413,163	\$3,845,025	\$472,209	\$308,519	\$5,038,916

TOTAL 1992-93 FUNDING

FUND CATEGORY	SID	GENERAL FUND	TUITION FUND	ED EXTENSION	AUX SERVICES	BOND FUNDS	SID TOTALS
PERSONNEL SERVICES	001	\$3,900,261	\$457,518	\$479,029	\$371,219	\$0	\$5,208,027
FRINGE BENEFITS	001	\$0	\$43,300	\$0	\$0	\$0	\$43,300
OPERATING EXPENSES	002	\$0	\$766,822	\$16,000	\$82,600	\$0	\$865,422
AGENCY EQUIPMENT	005	\$0	\$27,172	\$0	\$0	\$0	\$27,172
LIBRARY EQUIPMENT	008	\$0	\$101,474	\$0	\$0	\$0	\$101,474
EDUCATIONAL EQUIPMENT	010	\$0	\$58,604	\$0	\$0	\$0	\$58,604
REPLACEMENT EQUIP. (EOND)	030	\$0	\$0	\$0	\$0	\$98,638	\$98,638
REFUNDS OF TUITION	601	\$0	\$59,738	\$20,000	\$10,000	\$0	\$89,738
WORK STUDY PROGRAM	603	\$0	\$12,991	\$0	\$0	\$0	\$12,991
STUDENT FINANCIAL AID	607	\$0	\$225,984	\$0	\$0	\$0	\$225,984
STATUTORY WAIVERS	609	\$0	\$0	\$0	\$0	\$0	\$0
TOTAL 1992-93 BUDGET		\$3,900,261	\$1,753,603	\$515,029	\$463,819	\$98,638	\$6,731,350

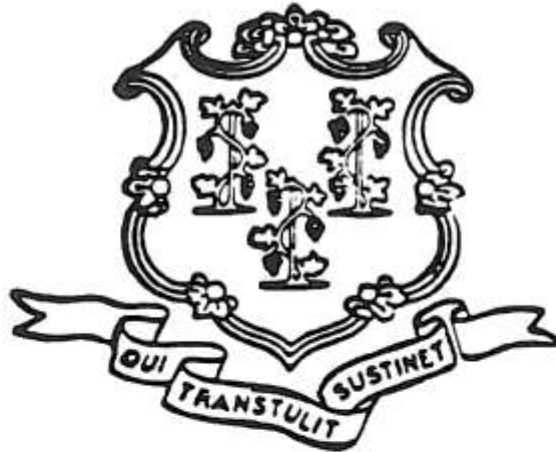
EXPENSE ACCOUNT INCLUDED		1ST QTR	2ND QTR	3RD QTR	4TH QTR	TOTAL
TRANSPORTATION 1% STATE		62	1009654			
TRAVEL IN STATE		\$2,500	\$2,500	\$2,500	\$2,500	\$10,000
VEHICLE RENTAL		\$2,200	\$2,100	\$2,100	\$2,100	\$8,500
		\$4,700	\$4,600	\$4,600	\$4,600	\$18,500
SUPPORT SERVICE CONTRACTS 64 1009641						
TRASH SERVICE		\$1,875	\$1,875	\$1,875	\$1,875	\$7,500
COURTLY SERVICE		\$420	\$420	\$420	\$420	\$1,680
CATALOG PRINTING		\$10,000			\$10,000	\$20,000
WATERPROOF RENTAL		\$2,000			\$2,000	\$4,000
DIC RENTAL		\$1,000			\$1,000	\$2,000
WACHEVIA		\$900		\$900		\$1,800
SUBSCRIPTIONS		\$1,200				\$1,200
VISA SERVICE FEE		\$250		\$250		\$500
WATER BILLS AND TRANSPORT		\$1,000				\$1,000
MAISC DEES		\$2,500				\$2,500
		\$18,445	\$16,445	\$3,445	\$16,445	\$44,780
COPY/REPRODUCTION COSTS 64 1009641						
REPRO 1075 RENTAL		\$3,250	\$3,250	\$3,250	\$3,250	\$13,000
REPRO 1075 USAGE		\$3,000	\$3,000	\$3,000	\$3,000	\$12,000
REPRO 1065 RENTAL		\$1,500	\$1,500	\$1,500	\$1,500	\$6,000
REPRO 1065 USAGE		\$1,875	\$1,875	\$1,875	\$1,875	\$7,500
STUDENT SERV. 1040		\$400	\$400	\$400	\$400	\$1,600
RELISTBAR 1040		\$400	\$400	\$400	\$400	\$1,600
INSTRUCTION 2830		\$250	\$250	\$250	\$250	\$1,000
SAVING 870		\$190	\$100	\$100	\$100	\$490
LIBRARY 1075		\$250	\$250	\$250	\$250	\$1,000
COPYER PAPER		\$4,500	\$4,500	\$4,500	\$4,500	\$18,000
OTHER COPYER SUPPLIES		\$1,500	\$1,500	\$1,500	\$1,500	\$6,000
		\$17,025	\$17,025	\$17,025	\$17,025	\$68,100
OFFICE SUPPLIES 64 2009641						
		\$3,000	\$3,000	\$3,000	\$3,000	\$12,000
		\$2,000	\$2,000	\$2,000	\$2,000	\$8,000
		\$12,025	\$12,025	\$12,025	\$12,025	\$48,100
LIBRARY SUP. SUPPLIES 64 4009641						
		\$2,000	\$2,000	\$2,000	\$2,000	\$8,000
		\$4,125	\$4,125	\$4,125	\$4,125	\$16,500
		\$6,125	\$6,125	\$6,125	\$6,125	\$24,500

OMEGA COMMUNITY COLLEGE - OVERHEAD AND FIELD COST ACCOUNTS 1992/93 - AS OF JULY 1, 1992

EXPENSE ACCOUNT INCLUDED	1ST QTR	2ND QTR	3RD QTR	4TH QTR	TOTAL
EQUIPMENT MAINTENANCE COSTS 64 50009641					
NCR CORP.	\$700				\$700
IBM DISPLAYWRITERS	\$3,000		\$5,000		\$8,000
IBM TYPEWRITERS	\$900				\$900
OTIS ELEVATOR	\$1,500				\$3,500
EXECUTIVE BUSINESS MACHINES	\$2,000				\$2,000
MURDO	\$300				\$300
COMPUTER EQUIPMENT (C. PALMER)	\$5,000		\$5,000		\$10,000
	\$15,400	\$0	\$8,000	\$0	\$23,400

MAINTENANCE SERVICE CONTRACTS 65 10009650					
NEW ENGLAND MECHANICAL	\$625	\$625	\$625	\$625	\$2,500
EB EXTERMINATORS	\$250	\$250	\$250	\$250	\$1,000
JTM & JOE SNOW REMOVAL	\$2,375	\$2,375	\$2,375	\$2,375	\$9,500
MECHANICS UNIFORM	\$100	\$100	\$100	\$100	\$400
NORMICH CYLINDER GAS	\$60				\$60
	\$3,410	\$3,350	\$3,350	\$3,350	\$13,460

REPORT ON
STATE BOARD OF TRUSTEES OF THE COMMUNITY-TECHNICAL COLLEGES
MOHEGAN COMMUNITY COLLEGE
FOR THE FISCAL YEARS ENDED JUNE 30, 1989 AND 1990



**AUDITORS OF PUBLIC ACCOUNTS
STATE OF CONNECTICUT**

APPENDIX C

STATISTICAL PROFILE

STATISTICAL PROFILE

Enrollments

Full-time Undergraduate:	719
Part-time Undergraduate:	2,419
Undergraduate Men:	896
Undergraduate Women:	2,242
Post-Graduate Students:	0
Undergraduates with Disabilities:	117

Undergraduate Enrollments

	Men	Women	Total
Black	38	97	135
Hispanic	26	49	75
American Indian	4	10	14
Asian American	7	32	39
Non-Resident			
Alien	0	5	5
White	816	2,039	2,855
TOTAL	896	2,242	3,138

Undergraduate Age Distribution

Under 25 years:	1,321
Ages 25-29:	492
Age 30 or More:	1,325

Retention/Graduation Statistics

Fall 1990 Retention Pool:	275*
Percent of Fall 1990 Retention Pool	
Enrolled in Fall 1991:	52%
Fall 1988 Graduation Pool:	275*
Percent of Fall 1988 Graduation Pool	
by June 30, 1991:	21%

* Retention pool consists of new, first time college full-time students only

Graduation pool consists of new, first time college full-time "freshmen" students in Fall of 1988 who completed their degree/certificate program by June, 1991.

77% of Mohegan's students attend part-time.

Total Degrees (1990-1991)

Certificate: 41; Associate: 286

Admissions

Freshman Applicants Admitted: 1438
Enrolled: 1038

Faculty (1992)

Full-time: 50; part-time: 126

Financial Aid (1990-1991)

Non-Duplicative Count of Undergraduates	
Receiving Financial Aid:	390
Undergraduates Receiving Pell Grants:	318
Undergraduates Receiving State Grants:	297
Undergraduate Receiving Institutional	
Grants:	60
Undergraduates Receiving Student Loans:	117

Learning Resource Center (1991)

Book Volumes:	29,000
Current Serials:	315
Microform Units:	1,510 (73 titles)
Public Service Hours/Week:	47
Inter-Library Loans	In: 730
	Out: 918
Audio Visual Materials:	2,020

MISSION

Mohegan Community College is one of the seventeen public two-year colleges of the Connecticut Community - Technical College System, serving 20 towns in the southeastern region of the state. Established in 1969, Mohegan has grown steadily from a class of 400 students in 1970 to an enrollment in 1992 of 3,200. As an open-door institution, Mohegan's students are characterized by increasingly diverse educational goals, life roles, socioeconomic backgrounds, age, and academic preparation. Seventy-one percent of Mohegan's students are women, eight percent are minorities, seventy-seven percent attend classes part-time, and more than half are age thirty or older.

The College's main campus in Norwich is located in a residential neighborhood on forty acres of meadowland bordering scenic Mohegan Park. The three-story building houses spacious classrooms, a Student Development Center, a 380 seat auditorium, science, nursing, and computer laboratories, a comprehensive Learning Resource Center with computerized access to more than 500,000 volumes, a pre-school Child Care Center, bookstore, and cafeteria. Outdoors, the campus features tennis courts, playing fields, picnic areas, a playground, and well-lighted parking areas. The Norwich campus is convenient to shoreline and inland communities of the region via I-395 (Exit 81 East) or CT Route 2.

Public transportation is available on SEAT buses with a sheltered bus stop at the campus. In addition to the main campus, the College offers courses at

conveniently located community sites in cooperation with the Navy, local public schools, and community organizations. The College's largest off-campus center at the Submarine Base in Groton serves military personnel and their families. At the Subbase the College offers a wide range of courses leading to degrees and maintains a full-time administrative office. Another instructional center at Waterford High School is easily accessible for shoreline residents.

The purpose of Mohegan Community College is to provide occupational, educational, and cultural enrichment for Southeastern Connecticut in ways that are sensitive to the needs of individuals and responsive to the needs of the community at large. As a community college, Mohegan is committed to serving the lifelong educational needs of a diverse population by making its services accessible in terms of cost, location, and variety of instructional methods. Mohegan strives to educate the whole person in an egalitarian and humane atmosphere, and to effect a positive attitude toward the student's capabilities and potential, as well as to awaken the intellect. Mohegan attempts to develop in students an appreciation for the past and a regard for ethical behavior that will better prepare them for practical life realities, while being receptive to change and accepting of social responsibility. Mohegan's uniqueness and quality derive from the fundamental democracy of its mission.

Mohegan's institutional goals are as follows:

1. To offer programs of occupational, vocational, and technical career education.
2. To provide programs of general study.

3. To offer programs of study transferable to four-year, degree-granting colleges or universities.
4. To provide basic skills and self-development opportunities.
5. To provide community education activities and programs.
6. To provide student support services.

ACADEMIC PROGRAMS

Mohegan Community College offers the following Associate Degree programs and options; Accounting, Business Administration and Public Administration Option, Criminal Justice and Corrections Option, Drug and Alcohol Rehabilitation Counselor, Early Childhood Education and Special Education Option, Food Service Management, General Studies, Human Services, Industrial Supervision, Liberal Arts and Sciences and Fine Arts Option, Marketing, Nursing, Office Administrative Careers and Word Processing Options, and Travel and Tourism. Twenty different certificate programs are also available.

CAMPUS LIFE/ACTIVITIES

Mohegan encourages students to pursue a variety of social, cultural, and recreational activities. Such extracurricular activities are an integral part of a community college student's educational experience. The Student Senate, a fifteen member elected assembly, is the official voice of the student body. The Senate regulates student organizations, allocates student activity fees, recommends policies

impacting students, and sponsors a wide range of special events. Mohegan students publish a student newspaper (Joint Effort) with ten issues. Mohegan has an active chapter of Phi Theta Kappa, the internationally acclaimed honor society. Current student clubs and organizations include the Accounting Society, Early Childhood Club, Environmental Awareness Group, Hispanic Student Center, International Minority Society, Senior Student Ambassadors, Student Nurse Association, Tennis Club, Trekkers, and Yearbook Committee. Students are encouraged to develop new groups and activities. Presently Mohegan does not participate in intercollegiate athletics.

FACULTY AND STAFF

Mohegan's faculty consists of highly educated individuals who place a major emphasis on college teaching. Five have doctoral degrees and the rest have a Master's or professional degree in their primary teaching area. All full-time faculty provide individual academic advising services for assigned advisees. Of the total faculty of 137, 46 are full time, supplemented by 91 adjunct part time faculty. Highly qualified professional staff members provide services in these areas: admission, counseling, financial aid, child care, assessment of prior learning, registration, programs for students with disabilities, library usage, tutoring, and computer lab assistance.

ADMISSIONS

Mohegan takes pride in its open door admissions policy, accepting all graduates of accredited high schools, individuals with a GED, mature adults who demonstrate the ability to perform academically at a college level, and high school students accepted for early admission. Additional criteria must be met for admission to the Nursing, Drug and Alcohol Counselor, and Paramedic Certificate programs. Applicants for degrees/certificates must complete these admissions procedures: submit 1) application with \$10 non-refundable fee, 2) evidence of high school completion and official college transcript(s) if any, 3) evidence of measles/rubella immunization if born after 1956, and take the College's placement test. SAT results are not required for admission. Prospective students are encourage to schedule a pre-admissions interview with an admissions counselor.

TUITION AND FEES

Mohegan's comparatively low tuition and fees for the 1991-92 year were \$565 per semester for a full time in-state student carrying 12 or more credits. The part time student paid \$151 per semester for one three-credit course; \$284 for two three-credit courses.

SPECIAL FEATURES

This section highlights only a few of Mohegan's special features. The college catalog should be consulted for more specific information about special programs

including unique academic areas such as the Paramedic and Library Technology Certificates. Specialized services are provided for students with learning disabilities and for career development purposes. Through the College Consortium for International Studies, the Overseas Study program offers study abroad opportunities for a semester or year in virtually every continent of the world. An extensive program in Developmental Studies includes a team-taught, full-time individualized option, the Foundations program, which incorporates reading, math, English and study skills for the underprepared student. The Assessment of Prior Learning (APL) program assists adult students to pursue college credit for previous life experiences and college-level learning through the preparation of a portfolio. The Learning Assistance Center includes both in-class and free individual tutoring services. Parent-students can take advantage of a licensed pre-school child care program on campus during class times. For military personnel, the college is a member of the Service Members Opportunity College and the SOCNAV network. Degree students with previous military training may request transfer credit evaluation of military schools. Mohegan participates in the Business and Industry Services Network. The Network plays a major role in training and retraining employees of Connecticut's businesses and industries through courses, seminars, and workshops on a variety of topics including computer literacy, workplace literacy, basic skills training, and supervisory training. In addition, the College, in cooperation with the American Management Association Institute, offers a management series for Southeastern Connecticut.

APPENDIX D

HIGHER EDUCATION STRUCTURE

**DRAFT STATEMENT
REGARDING THE ROLE OF SYSTEM ADMINISTRATION:
FOR NEASC SELF-STUDIES**

Public Act 89-260 joined Connecticut's community and technical colleges in a single two-year college system under the jurisdiction of the Board of Trustees of Community-Technical Colleges which is now responsible for governance of both community and technical colleges.. Some of the major objectives of the change in governance included enabling community and technical colleges to respond more effectively to the need to expand access to technical education as well as to the need to expand the range of programming in technical education at the postsecondary level. The composition of the Board includes members of the former Board of Trustees of Regional Community Colleges and the former Board of Trustees of State Technical Colleges as well as several new members. Consisting of twenty-four members as of spring 1991, the membership of the Board is scheduled by statute to decrease in number to twenty effective in July 1991. Prior to the enactment of Public Act No. 89-260, the primary responsibilities of the Regional Community Colleges and the State Technical Colleges were separately mandated by Connecticut General Statutes and incorporated into mission statements adopted by the Board of Trustees of Regional Community Colleges and the Board of Trustees of State Technical Colleges and approved by the Board of Governors for Higher Education.

Also required by Public Act 89-260 was a re-examination of the mission statements of the community and technical colleges. During 1990, the missions were revised in accord with the legislative mandate with the approval of the Board of Trustees and the Board of Governors.

The revision of the mission of the technical colleges reflects the original mission's thrust; however, the revised document emphasizes some of the aspects of the of the original mission, e.g., outreach to the college service regions and a more pronounced emphasis on providing student support services, which will give greater focus to the colleges' future efforts to respond to the changing demographic environment. The revised mission statement indicates that the technical colleges are the principal, though not the exclusive, providers of technical education.

The legislation expressly called for the development of a strategic plan for technical colleges and identified ten areas which the strategic plan must address. These areas include: 1) professional development activities for the faculties and staffs of the technical colleges, 2) academic and other support services for students in technical education programs, 3) increased participation of women, minorities and persons with disabilities in technical education, 4) equipment and other resources needed to support technical education programs, 5) articulation with the regional vocational-technical schools, comprehensive high schools and four-year institutions of higher education, 6) the transfer of course credits, 7) program enhancement initiatives and diversification to meet technical and technological employment needs and to strengthen and broaden technical education opportunities, 8) linkages and partnerships with business and industry, 9) procedures for the assessment and evaluation of technical education programs and 10) outreach and public information about technical colleges and efforts to stimulate student interest in technical education. The Strategic Plan for Technical Education was completed and approved in November 1990 and forwarded to the Board of Governors for Higher Education and the Education Committee of the General Assembly; copies of the plan are available to evaluation team members.

With regard to the community college mission statement, the one substantive change made provides that when there is no technical college in a community college's service region, or when technical education needs are not being met or cannot be met by a technical college, community colleges may provide programs with a defined technical component. This modification will help to ensure that unmet needs in technical education in any service region can be met by a college in the system. Since much discussion in the 1989 legislative session suggested an unmet need in mid- and low-technology, it is anticipated that the community colleges may be able to respond in these areas.

OPERATIONS AND COMMUNICATIONS

The Board of Trustees of Community-Technical Colleges establishes policy and takes other action as needed with respect to development and maintenance of the educational programs and services of the Community-Technical College System. The Executive Director, the chief agent of the Board of Trustees, is responsible for providing for proper functioning of the Board and its committees and for assuring system compliance with the Board actions. A central office staff member in the appropriate area assists each committee and is responsible to the Executive Director.

A series of systemwide "councils" provides for frequent communication among community and technical college administrators in meetings featuring both joint and separate sessions. Below the level of the Council of Presidents, which is chaired by the Executive Director, are the Councils of Academic Deans/Vice Presidents, Deans of Student Affairs, Deans of Community Services and Deans of Administration. A central office staff member in the most appropriate area is assigned as liaison to each council.

Councils of deans forward to the Council of Presidents and the Executive Director their recommendations regarding their own council deliberations, as well as their reactions to recommendations generated by affiliate councils. Through the Executive Director, the Council of Presidents forwards to the appropriate Board committee recommendations concerning its own deliberations as well as reactions to recommendations forwarded by councils of deans. Finally, the Executive Director offers recommendations to the Board of Trustees, or its committees, which may or may not concur with those offered by the Council of Presidents or by other systemwide councils.

Community college professional employees are represented by the Congress of Connecticut Community Colleges. Both teaching and non-teaching faculty, as well as administrative personnel who are not excluded as part of management are combined within a single union. The technical college teaching faculty, counselors and librarians are included in a bargaining unit represented by the American Federation of Teachers. The remaining professional employees, with the exception of the presidents and vice presidents, are represented by the American Federation of State, County and Municipal employees.

Copies of current collective bargaining agreements are available to evaluation team members.

ACADEMIC PLANNING AND REVIEW

The Board of Trustees has established specific procedures for system coordination of the planning and development of new academic programs. These procedures are consistent with the Connecticut General Statutes and current Board of Governors for Higher Education Regulations for Licensure and Accreditation.

Generally, new program plans are initiated by the individual institution. A college's regional advisory council can provide valuable assistance in all phases of program planning. However, the Board of Trustees, in concert with the Board of Governors for Higher Education, is responsible for system planning, coordination and review. The Board of Trustees may, as needed, initiate new programs or alter existing programs.

As a necessary part of planning, implementation and operation, each community or technical college program is scrutinized in several ways and in several forums. Employment projections provide an important basis for program decisions throughout both the preliminary development and operational stages of program planning.

Each program is subject to several separate stages of review. Program information is compiled and reviewed for the following purposes:

Purpose:

1. System Approval
2. Licensure (as appropriate)
3. Accreditation (as appropriate) accrediting agencies
4. Evaluation

Review/Action By:

- Board of Trustees
- Board of Governors for Higher Education
- Board of Governors for Higher Education; other specialized
- Board of Trustees

In order to sustain viable occupational programs, each institution in the system attempts to maintain communication with evolving career areas and with new developments in existing career areas. One avenue for such communication is provided by the System for Evaluation of Occupational Programs; a copy of this system is available for review. This evaluation system was established by the Board of Trustees in 1976 as a mechanism for continual assessment of how well a program actually meets its own stated objectives as well as how it responds to identified state, system and institutional objectives and needs. Amended in 1978, the system is now in its fifteenth year of operation.

It requires a comprehensive self-study report prepared by college staff, a visit by an evaluation team reflecting the expertise of employers, graduates, specialists and other competent evaluators, and a final evaluation report prepared by the team. Final evaluation reports include recognition of program strengths as well as recommendations reflecting the judgment of the evaluation teams with respect to how the programs should be improved.

Each year, in accord with this system, each community college evaluates twenty percent of its occupational program offerings from the following perspectives:

Program Objectives: relationship to college and system objectives and to past, present and projected program opportunities

Program Process: effectiveness of instructional process with respect to program objectives and perceptions of students

Program Operations: adequacy of staff, support, facilities, equipment and materials, in relationship to program objectives and college and system priorities

Program Output: consideration of information regarding enrollment, graduates, placements and employer reaction

The System for the Evaluation of Occupational Programs provides valuable information to assist the colleges and the Board of Trustees in all aspects of occupational program planning and decision making. The results of a program evaluation may suggest, for example, that a given program should be continued as is or with modifications, completely revised, expanded, limited, merged with similar programs, or even terminated.

A significant portion of community college curricula exist apart from the occupational program areas. In order to provide for a mechanism to facilitate reviewing and improving such instructional operations, the Board of Trustees adopted in 1985 the System for Evaluation of Special Areas. The special areas evaluation system supplements the Board's System for Evaluation of Occupational Programs and provides for more comprehensive regular assessment of community college operations such as, e.g., English/ Communications, English as a Second Language, Social Science,

Science, Math, Music, Art, Interdisciplinary courses and non-occupational degree or certificate programs.

RELATION TO STATE GOVERNMENT

As an agency of the state, the Community-Technical College System works with, and counts upon the support of, a variety of other state agencies. The State Board of Governors for Higher Education has responsibility for the overall coordination of all public higher education. The State Department of Administrative Services through its Division of Personnel concerned with classified state employees, and the Department of Public Works concerned with facilities development, provide many services to assist the system in its operations. From time to time, the system and the individual colleges may have occasion to work with other state agencies depending on the nature of an issue that may arise.

The Community-Technical College System is funded by appropriations made by the General Assembly of Connecticut as part of the state budgetary process. Each year, the Executive Director, working with the Council of Presidents, develops system guidelines for preparing a budget request for the ensuing fiscal year. The system guidelines, which address both systemwide needs and individual campus needs, are responsive to state guidelines established by the Office of Policy and Management and the Board of Governors for Higher Education; system guidelines are then recommended by the Executive Director and the presidents to the Board of Trustees for adoption.

The budget request is developed by the Central Office of the Board of Trustees and includes the use of formulas in the areas of instruction, library, physical plant operations and maintenance. All other areas of the budget are developed by function and program based upon priority needs identified by each college consistent with system guidelines. The budget document includes the development of the current services budget along with budget options to provide enhanced educational services. When approved by the Board of Trustees, the formal budget request is forwarded to the State Board of Governors for Higher Education which has overall responsibility for recommending to the Governor and the legislature Connecticut's public higher education budget.

When the legislative process is completed, appropriations are made to the Board of Trustees, which in turn has the responsibility of allocating funds among the colleges in the system. The allocation of funds is based on a resource allocation model which provides for an equitable distribution of the funds available to the system. To develop a resource allocation plan for the system, the Executive Director holds a series of meetings with individual college presidents and their staff members to assess the financial circumstances of each institution. Each college receives funds in recognition of mandatory expenses for plant operation, leases of physical facilities, if any, and contracts with medical or related facilities for clinical experience for students in health related curricula. Funds are allocated for personnel and other operating expenses based upon what is required to continue the current level of operations in accordance with the system's resource allocation model. Any additional funds that may be available are allocated to colleges on an individual basis in accordance with priorities established by the Board of Trustees with regard to enrollment expansion, new program development and quality improvement.

The Executive Director's budget plan is reviewed with each individual college and with the Council of Presidents and is then recommended to the Board of Trustees for adoption. Once allocations have been made, each college has significant discretion in the management of its budget within the specific categories of personnel, equipment and other operating expenses. Specifically, the 1984 session of the General Assembly enacted legislation creating a tuition fund. All tuition revenue collected is retained by the system and is budgeted for expenditure to provide services as colleges determine necessary within Board policy. The tuition fund provides greater flexibility, allowing adjustments to be made between budget categories during the fiscal year and revenue to be carried over beyond the fiscal year.

Further, student fees collected to support auxiliary college services are retained by each college and expended as the college determines to provide such services within Board policy.

RESPONSE TO THE MISSION

Responding quickly and creatively to changing educational mandates and to challenges presented by the needs of students or the local service area is an underlying principle in system planning. To be excellent, programs have not only to possess internal coherence and integrity but must respond to external necessity. Community and technical colleges act as barometers which evaluate change and recognize need.

In response to their missions, community and technical colleges collectively strive

- . to provide associate degree and certificate programs of occupational, vocational and technical education to provide training for immediate employment, job retraining or upgrading of skills to meet individual, community and state needs
- . to promote general programs, including but not limited to, remediation, general and adult education and continuing education designed to meet individual student goals
- . to provide programs that facilitate transfer to or continuation in other degree programs
- . to provide community service programs
- . to provide student support services including, but not limited to admissions, counseling, testing, placement, individualized instruction and efforts to serve nontraditional students and students with special needs

Marking the twenty-fifth anniversary of Connecticut's public two-year colleges in 1990, the Community-Technical College System served a total of 44,581 students in college credit courses in Fall 1990. The colleges are determined to serve all ages and racial and ethnic groups, to remove barriers to educational opportunity and to discover and develop individual talent at low cost and easy access. More than sixty-eight percent of community college students were women, and seventy-seven percent were part-time. Of the total technical college enrollment, eighteen percent were women, and sixty-three percent were part-time. Sixty-six percent of the Black and Hispanic students enrolled in Connecticut's public institutions attend community or technical colleges.

The total number of community college degrees awarded in 1989-1990 to graduates of occupational programs was 1,972, or 67.5 percent of the total degrees awarded in the system. The total number of degrees awarded to general studies program graduates was 693, or 22.3 percent of the total degrees awarded. Degrees awarded to transfer program graduates in 1989-1990 totalled 318, or 10.2 percent of the system total. During 1989-1990, 728 degrees were awarded to technical college graduates.

Consistently, system research indicates a very high percentage of these students were satisfied with the education and services provided by these institutions.

The overarching goals in Towards 2000, the community colleges' long-range plan (approved by the Board of Trustees July 25, 1988), is consistent with the community college mission and with the goals established in the Board of Governors Strategic Plan for Higher Education.

Included in the plan are the system's pledge to provide high quality academic programs and services; to offer, within the context of the mission, comprehensive programming; to improve basic skills assessment and placement; to improve the quality of preparatory programs; to increase minority enrollment and retention; to improve prospective student awareness of financial aid availability; to ensure appropriate representation of women and minorities in the workforce; to continue to meet emerging state and service area needs; to gain adequate resources; to manage resources efficiently and effectively; to improve facilities; to provide opportunities for staff development and growth; and to increase public awareness of the strengths of a community college education. The plan sets direction for the system and the community colleges and, in so doing, articulates specific strategic goals and operational objectives and identifies indicators of progress to measure the achievement of those goals and objectives. Similarly, The Strategic Plan for Technical Education provides a significant part of the system's response to its legislative mandate to provide greater access to technical education.

Together, these major system planning documents help to position the system for the challenges it will face in the 1990's.

FORECAST OF MAJOR TRENDS IN THE NEXT FIVE OR TEN YEARS

The Connecticut Community-Technical College System can anticipate many opportunities and challenges during the next five to ten years. Constantly changing state needs will often require rapid changes in the way the institutions serve people. The system will continue to make every effort to maintain and strengthen its ability to adapt quickly, to be flexible and to inform its diverse publics of its value as an efficient and economical state resource.

The decade of the 1990's will be a period of adjustment as the colleges seek to provide responses to the efforts of increasing numbers of nontraditional students to change, through learning, their lives and their work. The system can anticipate increased demands which it will strive to meet creatively without the expectation of additional resources. The colleges will continue to develop creative, cooperative, arrangements with other educational institutions, businesses, industries, and public and private organizations and agencies for the joint delivery of programs and services.

At a May 1989 regional conference of the Association of Community College Trustees in Hartford, Mr. Stephen B. Heintz, Commissioner of Economic Development, noted that the two-year institutions "have the ability to foster the cooperative efforts between state and local governments and the partnerships between the public and private sectors recognized as critical to progressive economic development."

Cited in the July 22, 1990 Hartford Courant, David Kidwell, dean of the University of Connecticut School of Business Administration, projected that the Connecticut economy will lag behind the national economy for the next five to seven years as it changes to accommodate important new technology. The Courant article further noted:

So this downturn is not just a blip and it will not be business as usual in two years. It'll be a seven or eight or nine year restructuring. All of which means loss of jobs. . . . And as increased emphasis is placed on service and technology, the jobs that will be available in the future will require different skills than many workers possess today. . . . That means education and retraining will be critically important to the future.

A major area of importance to economic development is the community and technical college curriculum. As the nation's and Connecticut's economy changes, careers will change, and new careers will emerge. Employees will constantly need to learn new skills, and community and technical colleges will have to develop or adapt their programs in response to state, service area and student needs.

There are four major workforce issues facing business and industry today:

- . rapidly changing technology
- . the decline in basic skills of the workforce
- . increasing competitive pressure, and
- . changing demographics

As technology changes and becomes increasingly complex, a greater number of jobs will require a higher level of worker skills. Whereas 40% of today's jobs require limited skills, it is predicted that only 27% of jobs in the year 2000 will require limited skills. The average number of years of education required for employment will rise to 13.5, with most jobs requiring workers to have formal education and training beyond a high school diploma. Jobs will require more technical knowledge and problem-solving abilities than in the past. Changing technology will require workers to be more flexible, adaptable, and able to acquire new skills throughout their working lives. Strong cognitive skills, including the ability to conceptualize and organize material, will also be essential.

The demographic makeup of the workforce is also changing. Demographic studies project declining population growth. This foretells an older workforce and a declining number of young workers. Eighty percent of new entrants into the workforce will be women, minorities and immigrants. In Connecticut, these projections are quickly becoming reality. These changes mean that an older, less adaptable workforce faces a job market that requires increasingly flexible skills. Traditionally, less skilled groups and underutilized populations bring fewer language and basic skills to the workforce. These factors are contributing to a serious shortage of skilled workers necessary to sustain Connecticut's economy.

The Business and Industry Services Network of the Community-Technical College system will continue to address these workforce needs by providing on-site, customized training to business and industry. However, it is generally larger business enterprises that are equipped and willing to make investments in the education and training of their current and prospective workforce. Yet, only approximately 20% of all jobs in Connecticut's economy are in the areas of big business. It is the smaller enterprises--small business--which provide approximately 80% of all jobs. And, small business is not oriented to, and generally not capable of, providing its own employment training.

An adequately trained and educated workforce is an essential resource to the continued economic vitality of Connecticut. When business and industry, small and large, cannot obtain that resource, then those companies cannot continue to grow and prosper in Connecticut. Of those that stay, many will not be able to continue to grow and expand, and the state economy will suffer. State government can play the central role in avoiding that outcome by making the necessary investments in the capacity of institutions like community and technical colleges to ensure the education and training of Connecticut's citizens to meet the workforce needs of the state's economy.

During the decade of the 1990's, the system will systematize efforts to identify, measure and assess needs and interests in order to inform decisions about program development and will, on the basis of these findings, continue to develop programs which address the educational, training and retraining needs of business and industry, as well as those of the general public.

Existing resources of the system, as they are currently committed or as they may be reallocated in appropriate opportunities, as well as expanded resources which may become available, will be directed in support of long-range efforts to implement the goals of the Board of Trustees, which are rooted in the themes of excellence, access and responsiveness.